



## MINUTES and AGENDA

### East Contra Costa GSAs

**When:** Tues. July 16, 2019, 10:00 a.m. to 11:30 a.m.

**Where:** Balfour Conference Room, 2201 Elkins Way, Building C  
City of Brentwood

**Attendees:** Eric Brennan, Mike Davies, Tracy Trope, Paul Seger, Dan Muelrath, Ryan Hernandez, Aaron Trott, Vicki Kretsinger, Debbie Cannon

### Summary

1. Brentwood and SJC MOU regarding Prop 1 Grant--still in process (currently with SJC)
2. GSA information on SGMA portal to be updated with subbasin name change (from Tracy to ECC Subbasin) include:
  - a. GSAs MOU-Ryan will draft a one paragraph description of subbasin name change to include as an addendum to the MOU. This will be ready for all GSAs to review by mid-August.
  - b. GSA resolution-each GSA will review their own resolution (to become a GSA) and decide how/if to update with the name change.
  - c. GSA boundary changes-DWD/CCC have one boundary change. Ryan/CCC will update maps and GIS files with this change and provide a new ECC Subbasin map and the individual GSA boundary maps.
  - d. Interested parties list-Ryan and Debbie will review and update as needed
  - e. Each GSA will find their login information for SGMA GSA Portal site
  - f. Going forward-GSA boundary changes for the ECC Subbasin will be reviewed and updated once/year in summer
3. Outreach
  - a. CCC and DWD will place newspaper ads with information on the ECC GSP instead of sending out 3,000+ postcards.
  - b. Ryan/Debbie will revise newspaper ad language and send to group for review.
  - c. City of Antioch will send postcards to 30 well owners in the City once the language is finalized for newspaper ad.
  - d. Instead of a workshop, each GSA will provide reports to their Board and these are open to the public.
  - e. Utility bill message--Twice a year (April and October, starting Oct 2019), utility bills from TODB, DWD, Cities of Brentwood and Antioch will include a message about how to receive information about the GSP and provide a link to the website.
  - f. GSAs will email LSCE a list of meetings where the ECC GSP was discussed.
  - g. CCWD/Maggie/Jill-Add 8 logos to header of ECC GSP webpage
  - h. ECCID-will have website live by fall 2019
4. Prop 68 Grant
  - a. LSCE will provide an outline of the application to the GSAs for review. The application will include a GSP development component and possibly a component for installation of dedicated groundwater monitoring wells (to be discussed).

- b. It was decided that planning and design projects will not be included in this application but will be part of the Prop 68 implementation grant (summer 2020).
5. GSP Updates
- a. Data Gap Map--Ryan/CCC will update the public lands map and include the proposed SW/GW locations as well as creating a zoomed in map for each location.
  - b. City of Antioch has not been successful in finding well owners willing to participate in the CASGEM monitoring program.

**Session Goals:**

1. Prop 1 Grant Review
2. GSA updated information on SGMA Portal
3. GSP outreach
4. Prop 68 application

**Agenda**

#	Item	Presenter
1.	<b>MOU for Prop 1 Grant, Brentwood and SJC--update</b>	Chris/Eric
2.	<b>Prop 1 Grant Progress Reports-PR1</b> signed by City 7/3/2019 with payment about late August; PR2 draft submitted 6/18/19; PR3 due by July 30 <sup>th</sup> .	Debbie
3.	<p><b>Update to GSA information on SGMA Portal</b></p> <ul style="list-style-type: none"> <li>a) MOU to develop GSP for ECC portion of Tracy Subbasin--amendment or not?</li> <li>b) Resolutions to form GSAs--amended to change Tracy Subbasin to ECC Subbasin?</li> <li>c) Maps updated by CCC—1) All GSAs 2) Individual GSA with service boundary and GSA boundary                             <ul style="list-style-type: none"> <li>o Any GSA boundaries changes to address now (e.g., DWD/CCC and ECCID/Brentwood)? (see printed map)</li> </ul> </li> <li>d) Interested Parties list updated or keep previous list, edit text to change Tracy to ECC?</li> <li>e) Update point of contact for DWD and ECCID</li> <li>f) Timing: complete prior to Prop 68 application or have a plan to complete</li> <li>g) Each GSA has own login information and will make edits to their page by Sept 1<sup>st</sup>.</li> <li>h) Pick a time to review/update GSA info every year (Labor Day/New Year??)</li> </ul>	<p>All</p> <p>All</p> <p>Ryan</p> <p>All</p>
4.	<p><b>GSP Outreach &amp; Communication:</b></p> <p><b>Update on Outreach for ECC GSAs:</b></p> <ul style="list-style-type: none"> <li>• Emails/postcards to about 3,000 landowners in unincorporated ECC Subbasin                             <ul style="list-style-type: none"> <li>o Discuss if want to conduct community outreach meetings on development of the GSP in the fall of 2019</li> <li>o DWD is working to develop a list of well owners in the City of Oakley that can receive the ECC GSP information postcard in the future.</li> <li>o City of Antioch—who are the recipients? Pumpers?</li> </ul> </li> <li>• Utility bill inserts 2x/year—who (DWD, TODB, Cities) Content: link to website for additional information. <b>Pick a time</b> for all to include in inserts.</li> <li>• Website: updated 6/11/2019 <a href="https://www.eccc-irwm.org/about-sgma">https://www.eccc-irwm.org/about-sgma</a>.</li> </ul>	<p>Ryan</p> <p>DWD,</p> <p>Tracy</p> <p>Dan, Mike, Eric, Tracy</p> <p>Jill</p>

#	Item	Presenter
	<ul style="list-style-type: none"> <li>○ Contact information for each GSA (name, email, phone) was added to GSA website.</li> <li>○ The 8 agency logos will be added to each page header</li> <li>○ Any other comments/suggestions?</li> <li>● Public meetings attended by GSAs—Quarterly, GSAs will provide to LSCE a list of GSA visits to existing group venues (Rotary Club, Lions Club, Chamber of Commerce, Industry Association of CCC, community fairs) where GSP efforts are discussed/presented.</li> </ul>	All
5.	<p><b>Prop 68</b> See attached Table for proposed components and schedule</p>	
6.	<p><b>GSP Updates</b></p> <ul style="list-style-type: none"> <li>● Data Gap Map—Review location of proposed SW/GW monitoring sites and map of public lands</li> <li>● Review draft maps and tables for Chapter 2 of GSP (sent PDF for review purposes) and provide comments</li> <li>● City of Antioch-Update on progress of identifying wells to add to CASGEM monitoring program</li> </ul>	LSCE All Tracy
7.	<p><b>Other Project Updates</b></p> <ul style="list-style-type: none"> <li>● Bill Brewster – on vacation</li> <li>● The <b>GSP Initial Notification</b> for the ECC Subbasin was uploaded on 6/11/2019. Monica Reis (DWR) has been notified that the “Date Submitted” should be 2/12/2018 to retain the original date submitted.</li> </ul>	

**Attachment:** 1. Postcard to landowners, 2. Maps of Data Gaps and Public Lands

**Separate file:** Draft GSP Chapter 2 figures and table

**ACTION ITEMS July 2019:**

ITEM	OWNER	DUE
1. GSAs MOU--Draft amendment describing subbasin name change for review by all GSAs	Ryan	August 12
2. Individual GSA Resolution—Review and decide if/how it is to be changed due to the Subbasin name change	All	August 12
3. GSA and Subbasin boundary maps updated—CCC/Ryan will include DWD/CCC boundary change and update all maps and GIS files to reflect new subbasin boundary	Ryan	August 12
4. Interested Parties list from GSA Portal-review to determine if needs to be changed	Ryan/Debbie	August 12
5. Login Information for GSA to enter SGMA GSA Portal	All	Soon
6. Text for newspaper ad to provide info about GSP and link to website, how to be added to interested parties list.	Ryan/Debbie	July 30
7. Place newspaper ads with ECC GSP information to cover unincorporated ECC and Oakley	Dan/Ryan	August
8. Postcards to 30 well owners in the City using language from newspaper ad	Tracy/Scott	August

**ACTION ITEMS July 2019:**

ITEM	OWNER	DUE
9. Website-8 logos added to ECC GSP website header	Jill/Maggie	August 12
10. Utility bill message—message about how to receive GSP information	TODB, DWD, Brentwood, Antioch,	April and October
11. ECCID website live	Aaron	Fall 2019
12. List of meetings GSAs attended where ECC GSP was discussed	All	quarterly
13. Prop 68 grant draft application	LSCE	August 12
14. Data Gap Map, update public lands map with SW/GW locations and zoom in of each	Ryan/CCC	July 30
15. City of Antioch—CASGEM monitoring well location	Tracy/Scott	Fall 2019
16. A) Draft utility bill message (e.g., link to ECC GSP website). B) Prepare FAQ sheet for review by GSAs (add to website and have for handouts. (April) C) Set up webshare site for all GSA materials	LSCE	A: B: C:
17. Request list from Farm Bureau to add to ECC GSP interested parties list and inquire about including GSP info in the FB flier		