



Byron-Bethany Irrigation District  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS

VIDEO CONFERENCE  
BOARD MEETING

Tuesday, February 21, 2023  
10:00 A.M.

DISTRICT HEADQUARTERS IN THE CHARLES SPATAFORE JR. AUDITORIUM  
7995 Bruns Road / Byron, California 94514-1625  
Telephone: 209-835-0375 / Facsimile: 209-835-2869

TIM MAGGIORE  
President  
Division III

PETE PETROVICH  
Director  
Division I

MARK MAGGIORE  
Director  
Division II

AMANJIT SINGH SANDHU  
Director  
Division IV



CHARLES TUSO  
Director  
Division V

TOM PEREIRA  
Director  
Division VI

JACK ALVAREZ  
Vice-President  
Division VII

EDWIN PATTISON  
General Manager

## AGENDA

### Regular Meeting of the Board of Directors In Person or Video Conference Meeting February 21, 2023 10:00 AM

#### Call-in Information:

Meeting ID: Join Zoom Meeting

<https://us02web.zoom.us/j/8458078863>

Meeting ID: 845 807 8863

Call In Number

1-669-900-6833; 8458078863#

*The Board may act on any of the items listed on this agenda regardless of whether an item is described as an action item, a report, or an informational or discussion item. As provided under Government Code section 54954.3, subdivision (a), during a Regular Meeting members of the public may address the Board concerning any item on the agenda or on any matter within the jurisdiction of the Byron-Bethany Irrigation District by filling out a speaker request form, available at the Auditorium entrance, and submitting the speaker form to the District Secretary/General Manager. Comments will be taken during the "Public Comment" section of the agenda.*

*This facility complies with the Americans with Disabilities Act. If any special accommodations are needed for you to participate, please contact the District Secretary/General Manager as soon as possible.*

*Agendas, agenda-packet materials, and other supporting documents are available for inspection at the District headquarters. A fee will be charged for copies.*

*Food will be available for staff and Board members during the half-hour before the Board meeting. If Board members are present, they will not discuss District business.*

#### I. ROLL CALL

#### II. ADOPTION OF THE AGENDA

#### III. PUBLIC COMMENT (Please observe a two-minute time limit)

This section of the agenda is provided so that the public may express comments on any item on the agenda or on matters within the District's jurisdiction not listed on the agenda. Unless extended by the Board President, public comment is limited to no more than two (2) minutes per person and twenty (20) minutes total for all speakers. Board members may refer a matter to staff, or follow Board procedures to direct staff to place a matter of business on a future agenda.

#### **IV. CONSENT CALENDAR**

The following items are routine and non-controversial and can be acted on in one consolidated motion as recommended, or at the request of any Director all or some of the items may be removed from the Consent Calendar and separately considered.

1. Approve meeting minute summary of January 17, 2023.
2. Accept Treasurer's Reports and Reconciliations for the month of January 2023.
3. Approve Check Registers for the month of January 2023.
4. Adopt Resolution approving execution of contract between the United States Department of Interior Bureau of Reclamation, Delta Division and San Luis Unit, Central Valley Project, California, titled "Temporary Contract Between the United States and Byron Bethany Irrigation District Providing for Storage and Conveyance of Non-Project Water" (Temporary Warren Act Contract – Year 2023).
5. Approve updated Local Agency Investment Fund Signatories.
6. Authorize General Manager to sign Foley & Lardner Engagement Letter.

#### **V. DISCUSSION/ACTION CALENDAR**

7. Discussion/action to consider adopting resolution approving 2023 Calendar Year Operations and Capital Improvement Budget, wage schedule, and water rates.
8. Adopt resolution adopting and approving Form Cost Reimbursement Agreement for "BBID Project Work" provided for development projects.
9. Discussion/action to consider Proposal to Lease Byron-Bethany Irrigation District Agricultural Land Surrounding Headquarters.

#### **VI. CLOSED SESSION**

10. Conference with Legal Counsel regarding existing litigation under Government Code section 54956.9, subdivision (d)(1):
  - a. *Byron-Bethany Irrigation District v. California State Water Resources Control Board*, Santa Clara Superior Court Case No. 22CV402030 (Judicial Council Coordination Proceeding [JCCP] 5229) relating to matter originally filed as Contra Costa Superior Court Case No. MSN21-1942.
  - b. *In re California Water Curtailment Cases*, Sixth District Court of Appeal Case No. H047270.

#### **VII. COMMUNICATION / REPORTS / COMMENTS**

Directors  
General Manager  
General Counsel  
Consultants

#### **ADJOURNMENT**



TIM MAGGIORE  
President  
Division III

PETE PETROVICH  
Director  
Division I

MARK MAGGIORE  
Director  
Division II

AMANJIT SINGH SANDHU  
Director  
Division IV



## AGENDA ITEM NO: 1

CHARLES TUSO  
Director  
Division V

TOM PEREIRA  
Director  
Division VI

JACK ALVAREZ  
Vice President  
Division VII

EDWIN PATTISON  
General Manager

# MINUTE SUMMARY

Regular Meeting of the Board of Directors  
In Person or Video Conference Meeting  
Tuesday, January 17, 2023  
10:00 AM

### Call-in Information:

Meeting ID: Join Zoom Meeting  
<https://us02web.zoom.us/j/8458078863>  
Meeting ID: 845 807 8863  
Call In Number  
1-669-900-6833,,8458078863#

*CALL TO ORDER – ROLL CALL 10:08 a.m.*

### ADOPTION OF THE AGENDA

(M/S/C Petrovich/Tuso), Alvarez, M. Maggiore, Sandhu, T. Maggiore, Pereira, Petrovich and Tuso; Absent:0)

*PUBLIC COMMENT (Please observe a three-minute time limit)*

This section of the agenda is provided so that the public may express comments on any item within the District's jurisdiction not listed on the agenda. Board members may refer a matter to staff, or follow Board procedures to direct staff to place a matter of business on a future agenda. The public may express comments on agenda items at the time of Board consideration.

### CONSENT CALENDAR

1. Approve meeting minute summary of December 13, 2022.
2. Accept Treasurer's Reports and Reconciliations for the months for December 2022.
3. Approve Check Registers for the month of December 2022.
4. Adopt Resolution authorizing remote teleconference.

Adopt Consent Calendar

(M/S/C Alvarez/Petrovich), Alvarez, M. Maggiore, Sandhu, T. Maggiore, Pereira, Petrovich and Tuso; Absent:0)

### DISCUSSION/ACTION CALENDAR

5. Central Valley Community Bank Signatory Authority Revisions.  
*The Board of Directors agreed to remove Rick Gilmore, Russell Kagehiro & Gerald Tennant from the list of signatories for the Central Valley Community Bank and replace with Tim Maggiore, Jack Alvarez, Tom Pereira and Ed Pattison.*

(M/S/C Tuso/M.Maggiore), Alvarez, M. Maggiore, Sandhu, T. Maggiore, Pereira, Petrovich and Tuso; Absent:0)

**CLOSED SESSION 12:25 p.m.**

Report from Closed Session, if any, as required by Government Code Section 54957.1.

**OPEN SESSION 12:35 p.m.****REPORTS / DIRECTOR COMMENTS**

Edwin Pattison, General Manager, reported to the Board of Directors that we were considering hiring a part-time CPA, Craig Collins, Collins Accountancy Company, to assist staff with deliverables regarding the Calendar Year 2021 audit with Richardson & Company, LLP. Additionally, Edwin Pattison also reported to the Board of Directors the status and updates on Telemetry/SCADA work with Tesco, rebuilt pump and motor for PS 1N (currently out of service) and the recent flooding occurring in the Byron area due to multiple atmospheric river precipitation events occurring over a short span of time.

Frances Mizuno, Mizuno Consulting, gave the Board of Directors an update on the Los Vaqueros Reservoir Expansion Project, Sisk Dam Raise, and cost sharing agreements for both, dealing with storage and conveyance.

Jeremy Borchardt, Hazen & Sawyer, gave the Board of Directors an update on Pump Station 2 repairs and the Ag Water Management Plan.

President Tim Maggiore reported the upcoming meeting of the Board of Directors on February 21<sup>st</sup> at 9:00 a.m.

Michael Vergara, General Counsel, reported on a pending court hearing in Santa Clara County on March 30, 2023.

**ADJOURNMENT 12:42 p.m.**

Submitted on February 3, 2023

Approved on February 21, 2023

\_\_\_\_\_  
/s/ Ilona Ruiz  
Ms. Ilona Ruiz, Board Secretary

\_\_\_\_\_  
/s/ Timothy Maggiore  
Mr. Timothy Maggiore, President

**ATTENDANCE****Directors Present:**

Charles Tuso	Division VI
Mark Maggiore	Division III
Tom Pereira	Division VI
Tim Maggiore	Division III
Jack Alvarez	Division VII
Amanjit Sandhu	Division IV
Pete Petrovich	Division I

**Staff/Consultants/Present**

Ed Pattison, General Manager  
Michael Vergara, SSD Law  
Alyson Ackerman, SSD Law  
Jeremy Borchardt, Hazen & Sawyer  
Nick Janes, J-COMM, Inc., Public Affairs  
Frances Mizuno, Mizuno Consulting  
Ilona Ruiz, Board Secretary

**BYRON BETHANY IRRIGATION DISTRICT**  
**Treasurer's Monthly Report of Investments as of January 2023**  
**Unaudited For Management Purposes Only**

AGENDA 2

Investment	Transfer Account (1010A)	Transfer Account (1010C)	Transfer Account (1010D)	Payroll Account (1011A)	Investment Acct (1026)	Investment Acct (1003)	Investment Acct (1003A)	Investment Acct (1017)	Petty Cash (1080)	
Institution	CVCB Muni	OVCB Muni	OVCB Liquidity Plus	OVCB Payroll	King Capital Advisors****	LAIF	LAIF Construction	Comerica JPMorgan Chase	On-Hand	Total
Interest Rate	0.20%	0.10%	0.10%	0.10%		2.07%	2.07%	1.00%		
Maturity								04/30/29		
Portfolio	3.70%	2.16%	50.33%	0.00%		7.33%	17.71%	0.74%		81.97%
Beginning Balance	\$1,026,111.49	\$600,001.00	\$ 16,538,467.78	\$0.00	\$0.00	\$2,033,478.52	\$4,913,000.00	\$205,594.66	\$200.00	\$25,316,853.45
Activity	\$0.00	(\$3,549,689.78)	(\$5,563,620.94)	(\$107,325.59)	\$0.00	\$0.00	\$0.00	\$0.00	(\$29.00)	(\$9,220,665.31)
Deposits	\$179.92	\$3,549,689.78	\$2,984,555.17	\$107,325.59	\$5,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,641,750.46
<b>CLOSING BALANCE</b>	<b>\$1,026,291.41</b>	<b>\$ 600,001.00</b>	<b>\$ 13,959,402.01</b>	<b>\$0.00</b>	<b>\$5,000,000.00</b>	<b>\$2,033,478.52</b>	<b>\$4,913,000.00</b>	<b>\$205,594.66</b>	<b>\$171.00</b>	<b>\$27,737,938.60</b>
<b>RESERVES</b>									Account Code	Total
The above investments include the following Reserves:										
Insurance/SIR Reserve									GL 3103	\$105,000.00
Rolling Stock Replacement Reserve									GL 3105	\$100,000.00
Construction Equipment Replacement Reserve									GL 3106	\$100,000.00
Groundwater Management Program									GL 3107	\$200,000.00
OME & GA Reserve									GL 3110	\$3,406,249.64
Mountain House Infrastructure Replacement									GL 3123	\$2,000,000.00
CVP Service Area Capital Improvement									GL 3122	\$50,000.00
PERS Contribution Contingency									GL 3117	\$500,000.00
Capital Improvement Plan - Ten year CIP Plan									GL 3102	\$1,476,085.52
Legal Reserve									GL 3100	\$1,000,000.00
2017 Series Debt Payment Reserve									GL 2851	\$1,600,000.00
2018 Revenue Bonds Debt Payment Reserve									GL 2850	\$1,000,000.00
2021 Revenue Bonds Debt Payment Reserve									GL 2852	\$1,000,000.00
<b>TOTAL RESERVES</b>										<b>\$12,537,335.16</b>
<b>TOTAL CASH</b>										<b>\$27,737,938.60</b>
<b>(Less) Designated Reserves</b>										<b>(\$12,537,335.16)</b>
<b>UNDESIGNATED RESERVES</b>										<b>\$15,200,603.44</b>
* No investments were made pursuant to Subdivision (I) of Section 53601, 53601.1, and Subdivision (I) Section 53635 of the Government Code. ** All investments were made in accordance with the Treasurer's annual statement of investment policy and Board instruction. *** The amounts and maturities of the investments will enable the District to fund its cash flow requirements during the next six months (Gov't Code Sec. 53646 (b) (3)). **** The year 1 cash flow is estimated to be \$229,787.75.										

Byron-Bethany Irrigation District  
Income Statement  
Compared with Budget  
For the One Month Ending January 31, 2023

	Current Month Actual	Year to Date Actual	Year to Date Budget
Revenues			
CVPSA Allocation Exceedance	\$ 38,316.00	\$ 38,316.00	\$ 0.00
Construction Water	500.00	500.00	0.00
Mountain House Water	53,023.33	53,023.33	0.00
CVPIA Restoration (M&I)	1,539.20	1,539.20	0.00
SLDMWA O&M	837.76	837.76	0.00
BBID Pump In Charge	1,300.00	1,300.00	0.00
Byron Ag Service Area	240.00	240.00	0.00
USBR Trinity PUD Assessment	19.20	19.20	0.00
West Side Ag Service Area WSSA	374.00	374.00	0.00
Debt Recovery	1,600.00	1,600.00	0.00
Administration Costs - Fees	25.00	25.00	0.00
Easement Detachment Fees	5,000.00	5,000.00	0.00
Interest on Bank Accounts	4,788.08	4,788.08	0.00
Stand-by Revenue	83,496.88	83,496.88	0.00
WSSA Stand-by Revenue	138,871.25	138,871.25	0.00
CVPSA Ag O&M Charge	42,920.83	42,920.83	0.00
CVPSA M & I O&M Charge	161,397.96	161,397.96	0.00
CVPSA M/I with AG Alloc Charge	12,213.09	12,213.09	0.00
San Joaquin 46701 Zn2 Prop Tax	314,271.77	314,271.77	0.00
San Joaquin 47101 Zn3 Prop Tax	380.78	380.78	0.00
Reimburse SLDMWA Assess	919.04	919.04	0.00
Drainage Fees WSSA	53,500.00	53,500.00	0.00
JPIA Refunds	(18.56)	(18.56)	0.00
Rental Unit	605.00	605.00	0.00
Total Revenues	916,120.61	916,120.61	0.00
Cost of Sales			
Total Cost of Sales	0.00	0.00	0.00
Gross Profit	916,120.61	916,120.61	0.00
Expenses			
O&M Auto & General Liability	18,226.35	18,226.35	0.00
SWRCB User Fee (CVPSA)	37,002.49	37,002.49	0.00
SCADA/Telemetry-Auto Control	44.35	44.35	0.00
PG&E Power	1,694.27	1,694.27	0.00
PG&E Power WSSA	228.12	228.12	0.00
WAPA Power	2,961.00	2,961.00	0.00
WAPA Restoration	1,181.90	1,181.90	0.00
Bonds Continuing Compliance	5,850.00	5,850.00	0.00
WWTF Chief Operator	1,755.00	1,755.00	0.00
O&M Labor Full Time	27,731.44	27,731.44	0.00
O&M Other Compensation	27,466.38	27,466.38	0.00
O&M Health Insurance	11,091.00	11,091.00	0.00
O&M Dental Insurance	249.60	249.60	0.00
O&M Vision Insurance	129.92	129.92	0.00
O&M Retirement (PERS)	6,307.45	6,307.45	0.00
O&M Worker's Comp	8,444.31	8,444.31	0.00

	Current Month	Year to Date	Year to Date
	Actual	Actual	Budget
O&M Medicare	841.29	841.29	0.00
O&M Social Security	3,597.24	3,597.24	0.00
O&M Life Insurance	145.54	145.54	0.00
O&M Longevity	461.56	461.56	0.00
O&M Pesticide	92.30	92.30	0.00
O&M Overtime	513.00	513.00	0.00
O&M - Employee Assist Program	19.84	19.84	0.00
Material/Hardware/Fasteners	78.92	78.92	0.00
Communications	2,587.73	2,587.73	0.00
Communications WSSA	472.44	472.44	0.00
Grounds Maintenance	1,050.00	1,050.00	0.00
Security System	135.00	135.00	0.00
Janitorial Services/Supply	1,007.26	1,007.26	0.00
Pest Management	156.00	156.00	0.00
Janitorial Serv/Supply WSSA	100.00	100.00	0.00
Uniforms/Clothing Allowance	508.09	508.09	0.00
Welding Shop & Supplies	217.00	217.00	0.00
Vehicle Maintenance	9,062.64	9,062.64	0.00
Equipment Maint.	167.80	167.80	0.00
Fuel/Lube/Oil/Tires	3,269.96	3,269.96	0.00
Mileage Reimbursement	59.80	59.80	0.00
Physical Exams	360.00	360.00	0.00
Engineering	5,517.50	5,517.50	0.00
GSA Implementation	8,643.22	8,643.22	0.00
Propane Facilities	90.00	90.00	0.00
Bottled Water Service	237.10	237.10	0.00
General Manager	12,115.04	12,115.04	0.00
Admin Support Staff	10,748.30	10,748.30	0.00
Admin Other Compensation	20,136.44	20,136.44	0.00
Admin Health Insurance	3,465.58	3,465.58	0.00
Admin Dental Insurance	93.60	93.60	0.00
Admin Vision Insurance	55.68	55.68	0.00
Admin Retirement (PERS)	6,060.09	6,060.09	0.00
Admin Worker's Comp	694.41	694.41	0.00
Admin Social Security	2,690.88	2,690.88	0.00
Admin Medicare	629.33	629.33	0.00
Admin Life Insurance	67.46	67.46	0.00
Admin Longevity	161.56	161.56	0.00
State Unemployment Insurance	1,160.99	1,160.99	0.00
FUTA Tax	464.39	464.39	0.00
Office Supplies	59.81	59.81	0.00
Payroll Services	727.61	727.61	0.00
Postage	500.00	500.00	0.00
Notary Commission	29.00	29.00	0.00
WSSA Utilities	273.66	273.66	0.00
DHQ Telephone	907.12	907.12	0.00
Dir -Employee Assist Program	9.92	9.92	0.00
Admin-Employee Assist Program	7.54	7.54	0.00
Cyber Liability Program	1,222.42	1,222.42	0.00
Admin Auto & Liability Program	12,150.90	12,150.90	0.00
Property Insurance	27,452.12	27,452.12	0.00
Business Systems Services	729.26	729.26	0.00
Retiree's Health Insurance	9,583.83	9,583.83	0.00
State Emp. Training Tax	77.40	77.40	0.00
Director's Fees/ Expenses	11,281.58	11,281.58	0.00



	Current Month	Year to Date	Year to Date
	Actual	Actual	Budget
Director's Benefits	5,386.53	5,386.53	0.00
CVPSA - Legal	4,661.00	4,661.00	0.00
Actuarial Services	4,400.00	4,400.00	0.00
Election	517.05	517.05	0.00
Permits, Dues & Subscriptions	525.00	525.00	0.00
Permits, Dues & Subs WSSA	2,012.45	2,012.45	0.00
Hardware/Software	2,619.46	2,619.46	0.00
Public Outreach	4,900.00	4,900.00	0.00
Website	2,100.00	2,100.00	0.00
State/Federal Representation	160.00	160.00	0.00
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Total Expenses	340,592.22	340,592.22	0.00
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Net Income	\$ 575,528.39	\$ 575,528.39	\$ 0.00
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Byron-Bethany Irrigation District  
Balance Sheet  
January 31, 2023

ASSETS

Current Assets		
Cash-L.A.I.F. State Treasurer	\$	2,033,478.52
Cash-L.A.I.F. Construction		4,913,000.00
CVCB Muni		1,026,111.49
OVCB Muni		592,963.18
Liquidity Plus		13,959,402.01
Comerica		205,594.66
Investments		5,000,000.00
Petty Cash		171.00
Petty Cash - WSSA		100.00
Accts Receivable		564,042.83
Accts Receivable - Other		18,091.72
Prepaid Insurance		10,199.10
		<hr/>
Total Current Assets		28,323,154.51
Property and Equipment		
Allowance for Depreciation		(18,219,391.16)
Allowance for Depreciation WSSA		(3,824,351.34)
District Lands		1,837,509.52
General Properties		17,994,863.78
CVPSA Distribution System		792,082.88
Pumping Plant		20,871,672.21
Telemetry/SCADA		261,167.19
Office Equipment		144,242.93
Automotive Equipment		1,775,974.34
General Tools & Equipment		1,538,003.97
PL 984 Project		2,166,723.17
Mariposa Energy Plant		4,716,153.80
General Properties WSSA		5,400,391.91
General Equipment WSSA		694,864.65
Drainage Systems		605,703.66
Work in Progress		5,428,274.53
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Total Property and Equipment		42,183,886.04
Other Assets		
		<hr/>
Total Other Assets		0.00
		<hr/>
Total Assets	\$	<u>70,507,040.55</u>

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable	\$	433,871.63
Health Insurance Payable		483.38
Deferred Comp - Payable		12,600.00
Accrued Vacation		96,389.58
Dental Insurance Payable		(364.07)
Developer Security Deposit		45,000.00
FUTA Tax Payable		(283.12)
Net Pension Liability		695,201.00

Unaudited - For Management Purposes Only

Byron-Bethany Irrigation District  
Balance Sheet  
January 31, 2023

Deferred Inflows	87,624.00	
Deferred Outflows	(171,048.00)	
Deferred Outflows Contribution	(61,845.00)	
Net OPEB Liability/Asset	3,545,171.00	
Deferred Outflows (OPEB)	298,924.00	
Total Current Liabilities		4,981,724.40
Long-Term Liabilities		
2018 Enterprise Revenue Bond	3,910,000.00	
2017 Revenue Refi Bond	1,254,000.01	
2021 Enterprise Revenue Bond	3,638,000.00	
Total Long-Term Liabilities		8,802,000.01
Total Liabilities		13,783,724.41
Capital		
Retained Earnings	44,083,452.59	
Legal Reserve	1,000,000.00	
10 Year CIP Reserve	1,476,085.52	
Insurance/SIR Reserve	105,000.00	
Rolling Stock Replacement Res.	100,000.00	
Construction Equipment Replace	100,000.00	
Groundwater Mgmt Program Res	200,000.00	
SLDMWA-DHCCP Reserve	1,000,000.00	
Op & Maint, Eng. & Gen. Admin.	2,933,249.64	
PERS Contribution Contingency	500,000.00	
CVPSA Capital Improve Reserve	50,000.00	
RWSAInfrastructure Replacement	2,000,000.00	
2017 Series Debt Payment Reser	1,600,000.00	
2018 Revenue Bonds Debt Pmt Re	1,000,000.00	
Net Income	575,528.39	
Total Capital		56,723,316.14
Total Liabilities & Capital		\$ 70,507,040.55

**Byron-Bethany Irrigation District**  
**Account Reconciliation**  
**As of Jan 31, 2023**  
**1010A - CVCB Muni**  
**Bank Statement Date: January 31, 2023**

Filter Criteria includes: Report is printed in Detail Format.

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Beginning GL Balance	1,026,111.49
Add: Cash Receipts	
Less: Cash Disbursements	
Add (Less) Other	179.92
Ending GL Balance	1,026,291.41
Ending Bank Balance	1,026,291.41
Add back deposits in transit	
Total deposits in transit	
(Less) outstanding checks	
Total outstanding checks	
Add (Less) Other	
Total other	
Unreconciled difference	0.00
Ending GL Balance	1,026,291.41

**MUNI CHECKING-XXXXXXXXXXXX****Account Summary**

Date	Description	Amount
12/31/2022	Beginning Balance	\$1,026,111.49
	1 Credit(s) This Period	\$179.92
	0 Debit(s) This Period	\$0.00
01/31/2023	Ending Balance	\$1,026,291.41

**Interest Summary**

Description	Amount
Interest Earned From 12/31/2022 Through 01/31/2023	
Annual Percentage Yield Earned	0.20%
Interest Days	32
Interest Earned	\$179.92
Interest Paid This Period	\$179.92
Interest Paid Year-to-Date	\$179.92
Minimum Balance	\$1,026,111.49
Average Ledger Balance	\$1,026,111.49

**Other Credits**

Date	Description	Amount
01/31/2023	INTEREST	\$179.92

**Overdraft and Returned Item Fees**

	Total for this period	Total year-to-date	Previous year-to-date
Total Overdraft Fees	\$0.00	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00	\$0.00



**Byron-Bethany Irrigation District**  
**Account Reconciliation**  
**As of Jan 31, 2023**  
**1010C - OVCB Muni**  
**Bank Statement Date: January 31, 2023**

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance				2,945,243.92
Add: Cash Receipts				423,598.40
Less: Cash Disbursements				(240,039.86)
Add (Less) Other				(2,535,839.28)
Ending GL Balance				592,963.18
Ending Bank Balance				600,001.00
Add back deposits in transit				
Total deposits in transit				
(Less) outstanding checks				
	Dec 2, 2022	45098	(35.00)	
	Jan 12, 2023	45225	(127.87)	
	Jan 12, 2023	45236	(1,049.95)	
	Jan 12, 2023	45239	(900.00)	
	Jan 19, 2023	45255	(4,400.00)	
	Jan 19, 2023	45256	(525.00)	
Total outstanding checks				(7,037.82)
Add (Less) Other				
Total other				
Unreconciled difference				0.00
Ending GL Balance				592,963.18



OAK VALLEY COMMUNITY BANK  
TRACY  
1034 NORTH CENTRAL AVE.  
TRACY CA 95376  
(209) 834-3340

BYRON BETHANY IRRIGATION DISTRICT  
MUNI ACCOUNT  
7995 BRUNS ROAD  
BYRON CA 94514-1625

ACCOUNT NUMBER:  
STATEMENT DATE: 1/31/23  
PAGE: 1 OF 3

WEB SITE: www.ovcb.com  
www.escbank.com  
TOLL FREE NUMBER: 866-844-7500

ECONOMY CHECKING-PUBLIC

BYRON BETHANY IRRIGATION DISTRICT  
MUNI ACCOUNT

Acct

Beginning Balance	1/01/23	600,001.00	
Deposits / Misc Credits	18	3,549,689.78	
Withdrawals / Misc Debits	97	3,549,689.78	
** Ending Balance	1/31/23	600,001.00	**
Service Charge		.00	

Enclosures 88

DEPOSITS/CREDITS

Date	Deposits	Withdrawals	Activity Description
1/03	626.00		Trnsfr from Checking Acct Ending in 0095
1/04	852.00		Trnsfr from Checking Acct Ending in 0095
1/05	36,111.16		Trnsfr from Checking Acct Ending in 0095
1/06	95,635.77		Trnsfr from Checking Acct Ending in 0095
1/09	91,815.08		Trnsfr from Checking Acct Ending in 0095
1/10	7,600.97		Trnsfr from Checking Acct Ending in 0095
1/11	785.82		Trnsfr from Checking Acct Ending in 0095
1/12	45,160.62		Trnsfr from Checking Acct Ending in 0095
1/17	2,890,997.01		DEPOSIT
1/19	45,052.66		Trnsfr from Checking Acct Ending in 0095
1/20	17,933.76		Trnsfr from Checking Acct Ending in 0095
1/23	37,348.90		Trnsfr from Checking Acct Ending in 0095
1/24	16,679.33		Trnsfr from Checking Acct Ending in 0095
1/25	51,937.34		Trnsfr from Checking Acct Ending in 0095
1/26	49,628.24		Trnsfr from Checking Acct Ending in 0095
1/27	11,878.53		Trnsfr from Checking Acct Ending in 0095
1/30	54,574.76		Trnsfr from Checking Acct Ending in 0095
1/31	95,071.83		DEPOSIT

OTHER WITHDRAWALS/DEBITS

Date	Deposits	Withdrawals	Activity Description
1/05		36,111.16	Trnsfr to Checking Acct Ending in 0087

Byron-Bethany Irrigation District

Account Reconciliation

As of Jan 31, 2023

1010D - Liquidity Plus

Bank Statement Date: January 31, 2023

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance	16,538,467.78
Add: Cash Receipts	
Less: Cash Disbursements	
Add (Less) Other	(2,579,065.77)
Ending GL Balance	13,959,402.01
Ending Bank Balance	13,959,402.01
Add back deposits in transit	
Total deposits in transit	
(Less) outstanding checks	
Total outstanding checks	
Add (Less) Other	
Total other	
Unreconciled difference	0.00
Ending GL Balance	13,959,402.01



OAK VALLEY COMMUNITY BANK  
TRACY  
1034 NORTH CENTRAL AVE.  
TRACY CA 95376  
(209) 834-3340

BYRON BETHANY IRRIGATION DISTRICT  
7995 BRUNS ROAD  
BYRON CA 94514-1625

ACCOUNT NUMBER:  
STATEMENT DATE: 1/31/23  
PAGE: 1 OF 2

WEB SITE: www.ovcb.com  
www.escbank.com  
TOLL FREE NUMBER: 866-844-7500

OAK TREE CHECKING-PUBLIC      BYRON BETHANY IRRIGATION DISTRICT      Acct

Beginning Balance	1/01/23	16,538,467.78	
Deposits / Misc Credits	3	2,984,555.17	
Withdrawals / Misc Debits	17	5,563,620.94	
** Ending Balance	1/31/23	13,959,402.01	**
Service Charge		.00	
Interest Paid Thru	1/31/23	4,788.08	
Interest Paid Year To Date		4,788.08	
Minimum Balance		13,859,543	

DEPOSITS/CREDITS

Date	Deposits	Withdrawals	Activity Description
1/17	2,884,696.26		Trnsfr from Checking Acct Ending in 0060
1/31	95,070.83		Trnsfr from Checking Acct Ending in 0060
1/31	4,788.08		INTEREST EARNED

OTHER WITHDRAWALS/DEBITS

Date	Deposits	Withdrawals	Activity Description
1/03		626.00	Trnsfr to Checking Acct Ending in 0060
1/04		852.00	Trnsfr to Checking Acct Ending in 0060
1/05		36,111.16	Trnsfr to Checking Acct Ending in 0060
1/06		95,635.77	Trnsfr to Checking Acct Ending in 0060
1/09		91,815.08	Trnsfr to Checking Acct Ending in 0060
1/10		7,600.97	Trnsfr to Checking Acct Ending in 0060
1/11		785.82	Trnsfr to Checking Acct Ending in 0060
1/12		45,160.62	Trnsfr to Checking Acct Ending in 0060
1/19		45,052.66	Trnsfr to Checking Acct Ending in 0060
1/20		17,933.76	Trnsfr to Checking Acct Ending in 0060
1/23		37,348.90	Trnsfr to Checking Acct Ending in 0060
1/24		16,679.33	Trnsfr to Checking Acct Ending in 0060
1/25		51,937.34	Trnsfr to Checking Acct Ending in 0060
1/26		49,628.24	Trnsfr to Checking Acct Ending in 0060
1/26		5,000,000.00	NATL FIN SVC LLC/EFT

**Byron-Bethany Irrigation District**  
**Account Reconciliation**  
**As of Jan 31, 2023**  
**1011A - OVCB Payroll**  
**Bank Statement Date: January 31, 2023**

Filter Criteria includes: Report is printed in Detail Format.

---

Beginning GL Balance		
Add: Cash Receipts		
Less: Cash Disbursemen		
Add (Less) Other		<u>          </u>
Ending GL Balance		<u>          </u>
Ending Bank Balance		
Add back deposits in tran	<u>          </u>	
Total deposits in transit		
(Less) outstanding check	<u>          </u>	
Total outstanding checks		
Add (Less) Other	<u>          </u>	
Total other		
Unreconciled difference		<u>0.00</u>
Ending GL Balance		<u>          </u>





OAK VALLEY COMMUNITY BANK  
TRACY  
1034 NORTH CENTRAL AVE.  
TRACY CA 95376  
(209) 834-3340

BYRON BETHANY IRRIGATION DISTRICT  
PAYROLL ACCOUNT  
7995 BRUNS ROAD  
BYRON CA 94514-1625

ACCOUNT NUMBER:  
STATEMENT DATE: 1/31/23  
PAGE: 1 OF 1

WEB SITE: www.ovcb.com  
www.escbank.com  
TOLL FREE NUMBER: 866-844-7500

ECONOMY CHECKING-PUBLIC

BYRON BETHANY IRRIGATION DISTRICT  
PAYROLL ACCOUNT

Acct

Beginning Balance	1/01/23	.00	
Deposits / Misc Credits	4	107,325.59	
Withdrawals / Misc Debits	9	107,325.59	
** Ending Balance	1/31/23	.00	**
Service Charge		.00	

DEPOSITS/CREDITS

Date	Deposits	Withdrawals	Activity Description
1/05	36,111.16		Trnsfr from Checking Acct Ending in 0060
1/06	19,938.86		Trnsfr from Checking Acct Ending in 0060
1/19	34,081.75		Trnsfr from Checking Acct Ending in 0060
1/20	17,193.82		Trnsfr from Checking Acct Ending in 0060

OTHER WITHDRAWALS/DEBITS

Date	Deposits	Withdrawals	Activity Description
1/05		326.35	PAYCHEX CGS/GARNISH
1/05		35,784.81	PAYCHEX - RCX/PAYROLL
1/06		220.15	PAYCHEX EIB/INVOICE
1/06		19,718.71	PAYCHEX TPS/TAXES
1/19		34,081.75	PAYCHEX/PAYROLL
1/20		59.81	PAYCHEX-OAB/INVOICE
1/20		366.80	PAYCHEX TPS/TAXES
1/20		447.65	PAYCHEX EIB/INVOICE
1/20		16,319.56	PAYCHEX TPS/TAXES

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
1/05	.00	1/19	.00	1/20	.00
1/06	.00				

**Byron-Bethany Irrigation District**  
**Account Reconciliation**  
**As of Jan 31, 2023**  
**1026 - Investments**  
**Bank Statement Date: January 31, 2023**

Filter Criteria includes: Report is printed in Detail Format.

---

Beginning GL Balance	
Add: Cash Receipts	
Less: Cash Disbursements	
Add (Less) Other	5,000,000.00
Ending GL Balance	5,000,000.00
Ending Bank Balance	5,000,000.00
Add back deposits in transit	
Total deposits in transit	
(Less) outstanding checks	
Total outstanding checks	
Add (Less) Other	
Total other	
Unreconciled difference	0.00
Ending GL Balance	5,000,000.00

**Byron-Bethany Irrigation District**  
**Account Reconciliation**  
**As of Jan 31, 2023**  
**1003 - Cash-L.A.I.F. State Treasurer**  
**Bank Statement Date: January 31, 2023**

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance	2,033,478.52
Add: Cash Receipts	
Less: Cash Disbursements	
Add (Less) Other	
Ending GL Balance	<u>2,033,478.52</u>
Ending Bank Balance	<u>2,033,478.52</u>
Add back deposits in transit	
Total deposits in transit	
(Less) outstanding checks	
Total outstanding checks	
Add (Less) Other	
Total other	
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u>2,033,478.52</u>

**Byron-Bethany Irrigation District**  
**Account Reconciliation**  
**As of Jan 31, 2023**  
**1003A - Cash-L.A.I.F. Construction**  
**Bank Statement Date: January 31, 2023**

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance	4,913,000.00
Add: Cash Receipts	
Less: Cash Disbursements	
Add (Less) Other	
Ending GL Balance	<u>4,913,000.00</u>
Ending Bank Balance	<u>4,913,000.00</u>
Add back deposits in transit	
Total deposits in transit	
(Less) outstanding checks	
Total outstanding checks	
Add (Less) Other	
Total other	
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u>4,913,000.00</u>



MALIA M. COHEN

California State Controller

LOCAL AGENCY INVESTMENT FUND  
REMITTANCE ADVICE

Agency Name BYRON-BETHANY IRRIGATION DIST

Account Number

As of 01/13/2023, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 12/31/2022.

Earnings Ratio		.00005680946709337
Interest Rate		2.07%
Dollar Day Total	\$	635,450,222.94
Quarter End Principal Balance	\$	6,910,378.93
Quarterly Interest Earned	\$	36,099.59



**Byron-Bethany Irrigation District**  
**Account Reconciliation**  
**As of Jan 31, 2023**  
**1017 - Comerica**  
**Bank Statement Date: January 31, 2023**

Filter Criteria includes: Report is printed in Detail Format.

---

Beginning GL Balance	205,594.66
Add: Cash Receipts	
Less: Cash Disbursements	
Add (Less) Other	
Ending GL Balance	<u>205,594.66</u>
Ending Bank Balance	<u>205,594.66</u>
Add back deposits in transit	
Total deposits in transit	
(Less) outstanding checks	
Total outstanding checks	
Add (Less) Other	
Total other	
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u><u>205,594.66</u></u>

# Brokerage Account Statement

BYRON-BETHANY ID  
RICK GILMORE  
7995 BRUNS RD  
BYRON CA 94514-1625

October 1, 2022 - December 31, 2022  
Account Number: 1111 2222

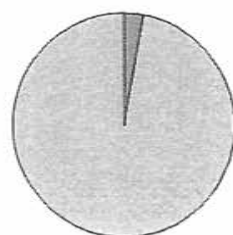
## Portfolio at a Glance

	This Period	Year-to-Date
BEGINNING ACCOUNT VALUE	\$199,475.07	\$231,755.00
Adjusted Previous Account Value	199,475.07	231,755.00
Dividends, Interest and Other Income	44.59	989.66
Net Change in Portfolio <sup>1</sup>	6,075.00	-27,150.00
<b>ENDING ACCOUNT VALUE</b>	<b>\$205,594.66</b>	<b>\$205,594.66</b>
Accrued Interest	\$424.66	
Estimated Annual Income	\$2,564.62	

<sup>1</sup> Net Change in Portfolio is the difference between the ending account value and beginning account value after activity.

Your Financial Consultant:  
Theut/Rademacher  
(800) 327-7058

## Asset Summary



Percent	Asset Type	Prior Year-End	Last Period	This Period
3%	Cash, Money Funds, and Bank Deposits	5,555.00	6,500.07	6,544.66
97%	Fixed Income	226,200.00	192,975.00	199,050.00
100%	Account Total (Pie Chart)	\$231,755.00	\$199,475.07	\$205,594.66

Please review your allocation periodically with your Financial Consultant.

**Byron-Bethany Irrigation District**  
**Account Reconciliation**  
**As of Jan 31, 2023**  
**1080 - Petty Cash**  
**Bank Statement Date: January 31, 2023**

Filter Criteria includes: Report is printed in Detail Format.

---

Beginning GL Balance	200.00
Add: Cash Receipts	
Less: Cash Disbursements	
Add (Less) Other	(29.00)
Ending GL Balance	171.00
Ending Bank Balance	171.00
Add back deposits in transit	
Total deposits in transit	
(Less) outstanding checks	
Total outstanding checks	
Add (Less) Other	
Total other	
Unreconciled difference	0.00
Ending GL Balance	171.00

Byron Bethany Irrigation District  
Petty Cash Reconciliation

Beg. Balance
\$200.00

Date	Description	Debit	Credit	GL	Running Balance
01/03/2023	File and record a Notary oath of office at CCC Recorder's Office - RUI01		29.00	6110	\$171.00
					\$171.00

Currency on Hand		Quantity	Total
\$0.01	x	35	0.35
\$0.05	x	31	1.55
\$0.10	x	41	4.10
\$0.25	x	24	6.00
\$1.00	x	9	9.00
\$5.00	x	2	10.00
\$10.00	x		-
\$20.00	x	2	40.00
\$50.00	x		-
\$100.00	x	1	100.00
Total Cash on Hand			171.00

Prepared By: Julia Gavrilenko

Date:

2/3/23

Checked By: Ilona Lament

Date:

Approved By:

Date:

*Ilona Lament*  
2/3/23

**Byron-Bethany Irrigation District**  
**Check Register**

AGENDA ITEM NO.

3

**For the Period From Jan 1, 2023 to Jan 31, 2023**

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Acc	Amount
45209	1/12/23	ACWA Joint Powers Insurance Authority	1010C	35,180.62
45210	1/12/23	Arnaudo Construction, Inc.	1010C	54,179.10
45211	1/12/23	California Welding Supply	1010C	217.00
45212	1/12/23	Chase Card Services	1010C	739.94
45213	1/12/23	Cintas Corporation #922	1010C	240.61
45214	1/12/23	Clifton Otis Dragline	1010C	11,105.00
45215	1/12/23	Comcast	1010C	120.45
45216	1/12/23	CoreLogic Solutions, LLC	1010C	297.00
45217	1/12/23	Beckley, Inc	1010C	127.49
45218	1/12/23	Cardmember Service	1010C	1,055.73
45219	1/12/23	DIRECTV	1010C	79.99
45220	1/12/23	EPS International	1010C	12,960.00
45221	1/12/23	Foley & Lardner LLP	1010C	4,661.00
45222	1/12/23	Home Depot Credit Services	1010C	535.35
45223	1/12/23	I Spy Vision	1010C	135.00
45224	1/12/23	J-COMM Inc	1010C	7,000.00
45225	1/12/23	Lingo	1010C	127.87
45226	1/12/23	Mizuno Consulting, Inc.	1010C	8,875.00
45227	1/12/23	Central Valley Motor Parts, Inc.	1010C	167.80
45228	1/12/23	Pacific Gas & Electric 2085	1010C	1,609.68
45229	1/12/23	Pacific Gas & Electric 4120	1010C	610.22
45230	1/12/23	Pacific Gas & Electric WSSA	1010C	87.57
45231	1/12/23	Platt	1010C	5.62
45232	1/12/23	Plus IT, Inc.	1010C	199.60
45233	1/12/23	PWRPA	1010C	16,406.88
45234	1/12/23	Quality Communications	1010C	1,750.00
45235	1/12/23	Ramos Oil Co., Inc.	1010C	390.11
45236	1/12/23	SJC Vector & Disease Control District	1010C	1,049.95
45237	1/12/23	Zanjero, Inc.	1010C	885.00
45238	1/12/23	ACWA Joint Powers Insurance Authority	1010C	9,138.72
45239	1/12/23	Rossana Talavera	1010C	900.00
45240	1/12/23	Fry Memorial Chapel	1010C	10,250.00



**Byron-Bethany Irrigation District**  
**Check Register**  
**For the Period From Jan 1, 2023 to Jan 31, 2023**

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Acc	Amount
45241	1/13/23	AT&T	1010C	163.96
45242	1/13/23	AT & T Mobility	1010C	183.03
45243	1/13/23	California Dept. of Tax & Fee Administr	1010C	27,231.87
45244	1/17/23	AT & T Mobility	1010C	584.82
45245	1/17/23	Creative Outdoor Environments, Inc.	1010C	1,050.00
45246	1/17/23	Plus IT, Inc.	1010C	125.00
45247	1/17/23	Quest UCCS	1010C	125.68
45248	1/17/23	Wells Fargo Financial Leasing	1010C	463.03
45249	1/17/23	Ramos Oil Co., Inc.	1010C	773.39
45251	1/19/23	California Dept. of Tax & Fee Administr	1010C	9,770.62
45252	1/19/23	Cintas Corporation #922	1010C	248.67
45253	1/19/23	City of Brentwood	1010C	1,935.00
45254	1/19/23	Foley & Lardner LLP	1010C	160.00
45255	1/19/23	MacLeod Watts, Inc.	1010C	4,400.00
45256	1/19/23	National Water Resources Association	1010C	525.00
45257	1/19/23	Plus IT, Inc.	1010C	875.00
45258	1/19/23	Dornoch Inc.	1010C	6,117.36
45259	1/19/23	Ramos Oil Co., Inc.	1010C	972.19
45260	1/20/23	Central Valley Motor Parts, Inc.	1010C	146.99
45261	1/20/23	Q and M, Inc	1010C	138.95
45262	1/20/23	U.S. BANK, NATIONAL ASSOCIATION	1010C	2,961.00
<b>Total</b>				<b>240,039.86</b>

**Byron-Bethany Irrigation District**  
**Purchase Journal**  
**For the Period From Jan 1, 2023 to Jan 31, 2023**

Date	Invoice/CM #	Line Description	Debit Amount	Credit Amount
1/1/23	01012023	Mosquito, Vector & Disease Control Assessment - WSSA		
1/1/23	01012023	FY 2021-22 & FY 2022-23	1,049.95	
1/1/23	01012023	SJC Vector & Disease Control District		1,049.95
1/1/23	21267	PkC/Laptop	199.60	
1/1/23	21267	Plus IT, Inc.		199.60
1/1/23	289760	Quarterly Alarm Monitoring - A&E Groundwater Well	135.00	
1/1/23	289760	I Spy Vision		135.00
1/1/23	29106632	Garbage Service WSSA - Service address: 20100 Wicklund, Tracy, CA - January 2023	157.61	
1/1/23	29106632	Tracy Delta Solid Waste Management, Inc		157.61
1/1/23	829215163X01092023	Mobile Data plan & Usage for the Period: 12/2/2022 - 1/1/2023 WSSA	183.03	
1/1/23	829215163X01092023	AT & T Mobility		183.03
1/2/23	01022023	Adobe Acropro Subscription	19.99	
1/2/23	01022023	Adobe Acropro Subscription	14.99	
1/2/23	01022023	Network Solutions - BSD Monthly Subscription - Website Security	7.99	
1/2/23	01022023	Microsoft	12.50	
1/2/23	01022023	Amazon - Antenna for SCADA	44.35	
1/2/23	01022023	Amazon - Wireless HDMI Transmitter & Receiver	130.84	
1/2/23	01022023	Amazon - HDMI Adapter	19.54	
1/2/23	01022023	Amazon - Toner Cartridge	59.81	
1/2/23	01022023	The Press - Kelley Geyer's Obituary	359.00	
1/2/23	01022023	Amazon - BSD Daily Diary	70.93	
1/2/23	01022023	Chase Card Services		739.94
1/2/23	010223	Communications, Outreach and Public Affairs for January 2023	4,900.00	
1/2/23	010223	Website Services for January 2023	2,100.00	
1/2/23	010223	J-COMM Inc		7,000.00
1/3/23	064090	Battery - Unit #85	167.80	
1/3/23	064090	Central Valley Motor Parts, Inc.		167.80
1/4/23	2023Benefits0698403	ALV01 - Director Health Benefits for the Period of: February 2023	1,683.12	
1/4/23	2023Benefits0698403	ALV01 - Director Dental Benefits for the Period of: February 2023	64.21	
1/4/23	2023Benefits0698403	ALV01 - Director Vision Benefits for the Period of: February 2023	18.56	
1/4/23	2023Benefits0698403	ALV01 - Director Life Benefits for the Period of: February 2023	9.50	
1/4/23	2023Benefits0698403	ALV01 - Director Employee Assistance Program - February 2023	2.48	
1/4/23	2023Benefits0698403	ENO12 - Director Health Benefits for the Period of: January 2023		2,230.13
1/4/23	2023Benefits0698403	ENO12 - Director Dental Benefits for the Period of: January 2023		106.41
1/4/23	2023Benefits0698403	ENO12 - Director Vision Benefits for the Period of: January 2023		18.56
1/4/23	2023Benefits0698403	ENO12 - Director Life Benefits for the Period of: January 2023		3.60
1/4/23	2023Benefits0698403	ENO12 - Director Employee Assistance Program - January 2023		2.48
1/4/23	2023Benefits0698403	GAV01 - Admin Health Benefits for the Period of: February 2023	801.23	
1/4/23	2023Benefits0698403	GAV01 - Admin Dental Benefits for the Period of: February 2023	31.20	
1/4/23	2023Benefits0698403	GAV01 - Admin Vision Benefits for the Period of: February 2023	18.56	
1/4/23	2023Benefits0698403	GAV01 - Admin Life Benefits for the Period of: February 2023	18.00	
1/4/23	2023Benefits0698403	GAV01 - Admin Employee Assistance Program - February 2023	2.48	

Date	Invoice/CM #	Line Description	Debit Amount	Credit Amount
1/4/23	2023Benefits0698403	GEY01 - Admin Health Benefits for the Period of: January 2022 & February 2023		1,776.63
1/4/23	2023Benefits0698403	GEY01 - Admin Dental Benefits for the Period of: January 2022 & February 2023		62.40
1/4/23	2023Benefits0698403	GEY01 - Admin Vision Benefits for the Period of: January 2022 & February 2023		37.12
1/4/23	2023Benefits0698403	GEY01 - Admin Life Benefits for the Period of: January 2022 & February 2023		92.00
1/4/23	2023Benefits0698403	GEY01 - Admin Employee Assistance Program - January 2022 & February 2023		4.86
1/4/23	2023Benefits0698403	GIL01 - Admin Health Benefits for the Period of: February 2023	841.56	
1/4/23	2023Benefits0698403	GIL01 - Admin Dental Benefits for the Period of: February 2023	31.20	
1/4/23	2023Benefits0698403	GIL01 - Admin Vision Benefits for the Period of: February 2023	18.56	
1/4/23	2023Benefits0698403	GIL01 - Admin Life Benefits for the Period of: February 2023	53.00	
1/4/23	2023Benefits0698403	GIL01 - Admin Employee Assistance Program - February 2023	2.48	
1/4/23	2023Benefits0698403	KAG01 - Retiree Health Benefits for the Period of: February 2023	1,683.12	
1/4/23	2023Benefits0698403	KAG01 - Retiree Dental Benefits for the Period of: February 2023	64.21	
1/4/23	2023Benefits0698403	KAG01 - Retiree Vision Benefits for the Period of: February 2023	18.56	
1/4/23	2023Benefits0698403	RUI01 - Admin Health Benefits for the Period of: February 2023	801.23	
1/4/23	2023Benefits0698403	RUI01 - Admin Dental Benefits for the Period of: February 2023	31.20	
1/4/23	2023Benefits0698403	RUI01 - Admin Dental Benefits Liability for the Period of: February 2023	33.01	
1/4/23	2023Benefits0698403	RUI01 - Admin Vision Benefits for the Period of: February 2023	18.56	
1/4/23	2023Benefits0698403	RUI01 - Admin Life Benefits for the Period of: February 2023	7.28	
1/4/23	2023Benefits0698403	RUI01 - Admin Employee Assistance Program - February 2023	2.48	
1/4/23	2023Benefits0698403	MAG10 - Director Health Benefits for the Period of: February 2023	2,230.13	
1/4/23	2023Benefits0698403	MAG10 - Director Dental Benefits for the Period of: February 2023	106.41	
1/4/23	2023Benefits0698403	MAG10 - Director Vision Benefits for the Period of: February 2023	18.56	
1/4/23	2023Benefits0698403	MAG10 - Director Life Benefits for the Period of: February 2023	7.10	
1/4/23	2023Benefits0698403	MAG10 - Director Employee Assistance Program - February 2023	2.48	
1/4/23	2023Benefits0698403	MAG11 - Director Health Benefits for the Period of: February 2023	841.56	
1/4/23	2023Benefits0698403	MAG11 - Director Dental Benefits for the Period of: February 2023	64.21	
1/4/23	2023Benefits0698403	MAG11 - Director Vision Benefits for the Period of: February 2023	18.56	
1/4/23	2023Benefits0698403	MAG11 - Director Life Benefits for the Period of: February 2023	9.50	
1/4/23	2023Benefits0698403	MAG11 - Director Employee Assistance Program - February 2023	2.48	
1/4/23	2023Benefits0698403	MAR01 - O&M Health Benefits for the Period of: February 2023	2,317.59	
1/4/23	2023Benefits0698403	MAR01 - O&M Health Benefits Liability for the Period of: February 2023	1,047.67	
1/4/23	2023Benefits0698403	MAR01 - O&M Dental Benefits for the Period of: February 2023	31.20	
1/4/23	2023Benefits0698403	MAR01 - O&M Dental Benefits Liability for the Period of: February 2023	75.21	
1/4/23	2023Benefits0698403	MAR01 - O&M Vision Benefits for the Period of: February 2023	18.56	

Date	Invoice/CM #	Line Description	Debit Amount	Credit Amount
1/4/23	2023Benefits0698403	MAR01 - O&M Life Benefits for the Period of: February 2023	37.00	
1/4/23	2023Benefits0698403	MAR01 - O&M Employee Assistance Program - February 2023	2.48	
1/4/23	2023Benefits0698403	MAR02 - O&M Health Benefits for the Period of: February 2023	1,269.91	
1/4/23	2023Benefits0698403	MAR02 - O&M Dental Benefits for the Period of: February 2023	31.20	
1/4/23	2023Benefits0698403	MAR02 - O&M Dental Benefits Liability for the Period of: February 2023	33.01	
1/4/23	2023Benefits0698403	MAR02 - O&M Vision Benefits for the Period of: February 2023	18.56	
1/4/23	2023Benefits0698403	MAR02 - O&M Life Benefits for the Period of: February 2023	7.74	
1/4/23	2023Benefits0698403	MAR02 - O&M Employee Assistance Program - February 2023	2.48	
1/4/23	2023Benefits0698403	MEH01 - O&M Health Benefits for the Period of: February 2023	1,269.91	
1/4/23	2023Benefits0698403	MEH01 - O&M Dental Benefits for the Period of: February 2023	31.20	
1/4/23	2023Benefits0698403	MEH01 - O&M Vision Benefits for the Period of: February 2023	18.56	
1/4/23	2023Benefits0698403	MEH01 - O&M Life Benefits for the Period of: February 2023	37.00	
1/4/23	2023Benefits0698403	MEH01 - O&M Employee Assistance Program - February 2023	2.48	
1/4/23	2023Benefits0698403	ORO01 - O&M Health Benefits for the Period of: February 2023	1,514.33	
1/4/23	2023Benefits0698403	ORO01 - O&M Health Benefits Liability for the Period of: February 2023	713.09	
1/4/23	2023Benefits0698403	ORO01 - O&M Dental Benefits for the Period of: February 2023	31.20	
1/4/23	2023Benefits0698403	ORO01 - O&M Dental Benefits Liability for the Period of: February 2023	75.21	
1/4/23	2023Benefits0698403	ORO01 - O&M Vision Benefits for the Period of: February 2023	18.56	
1/4/23	2023Benefits0698403	ORO01 - O&M Life Benefits for the Period of: February 2023	9.00	
1/4/23	2023Benefits0698403	ORO01 - O&M Employee Assistance Program - February 2023	2.48	
1/4/23	2023Benefits0698403	PAT01 - Admin Health Benefits for the Period of: February 2023	1,535.85	
1/4/23	2023Benefits0698403	PAT01 - Admin Health Benefits Liability for the Period of: February 2023	694.28	
1/4/23	2023Benefits0698403	PAT01 - Admin Dental Benefits for the Period of: February 2023	31.20	
1/4/23	2023Benefits0698403	PAT01 - Admin Dental Benefits Liability for the Period of: February 2023	75.21	
1/4/23	2023Benefits0698403	PAT01 - Admin Vision Benefits for the Period of: February 2023	18.56	
1/4/23	2023Benefits0698403	PAT01 - Admin Vision Benefits for the Period of: February 2023	37.00	
1/4/23	2023Benefits0698403	PAT01 - Admin Employee Assistance Program - February 2023	2.48	
1/4/23	2023Benefits0698403	PER01 - Director Health Benefits for the Period of: February 2023	841.56	
1/4/23	2023Benefits0698403	PER01 - Director Dental Benefits for the Period of: February 2023	31.20	
1/4/23	2023Benefits0698403	PER01 - Director Vision Benefits for the Period of: February 2023	18.56	
1/4/23	2023Benefits0698403	PER01 - Director Life Benefits for the Period of: February 2023	7.10	
1/4/23	2023Benefits0698403	PER01 - Director Employee Assistance Program - February 2023	2.48	
1/4/23	2023Benefits0698403	PET01 - Admin Health Benefits for the Period of: February 2023	1,262.34	
1/4/23	2023Benefits0698403	PET01 - Admin Health Benefits Liability for the Period of: February 2023	420.78	

Date	Invoice/CM #	Line Description	Debit Amount	Credit Amount
1/4/23	2023Benefits0698403	PET01 - Admin Dental Benefits for the Period of: February 2023	31.20	
1/4/23	2023Benefits0698403	PET01 - Admin Dental Benefits Liability for the Period of: February 2023	33.01	
1/4/23	2023Benefits0698403	PET01 - Admin Vision Benefits for the Period of: February 2023	18.56	
1/4/23	2023Benefits0698403	PET01 - Admin Life Benefits for the Period of: February 2023	44.18	
1/4/23	2023Benefits0698403	PET01 - Admin Employee Assistance Program - February 2023	2.48	
1/4/23	2023Benefits0698403	RES01 - O&M Health Benefits for the Period of: February 2023	801.23	
1/4/23	2023Benefits0698403	RES01 - O&M Dental Benefits for the Period of: February 2023	31.20	
1/4/23	2023Benefits0698403	RES01 - O&M Vision Benefits for the Period of: February 2023	18.56	
1/4/23	2023Benefits0698403	RES01 - O&M Life Benefits for the Period of: February 2023	10.00	
1/4/23	2023Benefits0698403	RES01 - O&M Employee Assistance Program - February 2023	2.48	
1/4/23	2023Benefits0698403	CLA01 - O&M Health Benefits for the Period of: February 2023	1,201.85	
1/4/23	2023Benefits0698403	CLA01 - O&M Health Benefits Liability for the Period of: February 2023	400.61	
1/4/23	2023Benefits0698403	CLA01 - O&M Dental Benefits for the Period of: February 2023	31.20	
1/4/23	2023Benefits0698403	CLA01 - O&M Health Benefits Liability for the Period of: February 2023	33.01	
1/4/23	2023Benefits0698403	CLA01 - O&M Vision Benefits for the Period of: February 2023	18.56	
1/4/23	2023Benefits0698403	CLA01 - O&M Life Benefits for the Period of: February 2023	12.80	
1/4/23	2023Benefits0698403	CLA01 - O&M Employee Assistance Program - February 2023	2.48	
1/4/23	2023Benefits0698403	TUS15 - Director Health Benefits for the Period of: February 2023	1,683.12	
1/4/23	2023Benefits0698403	TUS15 - Director Dental Benefits for the Period of: February 2023	64.21	
1/4/23	2023Benefits0698403	TUS15 - Director Vision Benefits for the Period of: February 2023	18.56	
1/4/23	2023Benefits0698403	TUS15 - Director Life Benefits for the Period of: February 2023	9.50	
1/4/23	2023Benefits0698403	TUS15 - Director Employee Assistance Program - February 2023	2.48	
1/4/23	2023Benefits0698403	VAZ01 - O&M Health Benefits for the Period of: February 2023	1,514.33	
1/4/23	2023Benefits0698403	VAZ01 - O&M Health Benefits Liability for the Period of: February 2023	713.09	
1/4/23	2023Benefits0698403	VAZ01 - O&M Dental Benefits for the Period of: February 2023	31.20	
1/4/23	2023Benefits0698403	VAZ01 - O&M Dental Benefits Liability for the Period of: February 2023	75.21	
1/4/23	2023Benefits0698403	VAZ01 - O&M Vision Benefits for the Period of: February 2023	18.56	
1/4/23	2023Benefits0698403	VAZ01 - O&M Life Benefits for the Period of: February 2023	18.00	
1/4/23	2023Benefits0698403	VAZ01 - O&M Employee Assistance Program - February 2023	2.48	
1/4/23	2023Benefits0698403	VEG01 - O&M Health Benefits for the Period of: February 2023	1,201.85	
1/4/23	2023Benefits0698403	VEG01 - O&M Health Benefits Liability for the Period of: February 2023	400.61	
1/4/23	2023Benefits0698403	VEG01 - O&M Dental Benefits for the Period of: February 2023	31.20	
1/4/23	2023Benefits0698403	VEG01 - O&M Dental Benefits Liability for the Period of: February 2023	33.01	
1/4/23	2023Benefits0698403	VEG01 - Admin Vision Benefits for the Period of: February 2023	18.56	
1/4/23	2023Benefits0698403	VEG01 - O&M Life Benefits for the Period of: February 2023	14.00	

Date	Invoice/CM #	Line Description	Debit Amount	Credit Amount
1/4/23	2023Benefits0698403	VEG01 - O&M Employee Assistance Program - February 2023	2.48	
1/4/23	2023Benefits0698403	Arnaudo - Retiree Health Benefits for the Period of: February 2023	404.70	
1/4/23	2023Benefits0698403	Bedford - Retiree Health Benefits for the Period of: February 2023	809.40	
1/4/23	2023Benefits0698403	Carson - Retiree Health Benefits for the Period of: February 2023	404.70	
1/4/23	2023Benefits0698403	DeBorba - Retiree Health Benefits for the Period of: February 2023	404.70	
1/4/23	2023Benefits0698403	Griffith - Retiree Health Benefits for the Period of: February 2023	841.56	
1/4/23	2023Benefits0698403	Kleinert - Retiree Health Benefits for the Period of: February 2023	809.40	
1/4/23	2023Benefits0698403	Kopp - Retiree Health Benefits for the Period of: February 2023	404.70	
1/4/23	2023Benefits0698403	Martinez - Retiree Health Benefits for the Period of: February 2023	809.40	
1/4/23	2023Benefits0698403	Pombo - Retiree Health Benefits for the Period of: February 2023	1,683.12	
1/4/23	2023Benefits0698403	Serpa - Retiree Health Benefits for the Period of: February 2023	841.56	
1/4/23	2023Benefits0698403	Shoemaker - Retiree Health Benefits for the Period of: February 2023	404.70	
1/4/23	2023Benefits0698403	ACWA Joint Powers Insurance Authority		35,180.62
1/4/23	933667	Unleaded (\$3.202 per gallon)	390.11	
1/4/23	933667	Ramos Oil Co., Inc.		390.11
1/5/23	064309	Batteries for WSSA Vehicles	146.99	
1/5/23	064309	Central Valley Motor Parts, Inc.		146.99
1/5/23	4142614429	DHQ Janitorial Supplies	27.73	
1/5/23	4142614429	Weekly Uniform Service for the week ending 1/5/2023	97.30	
1/5/23	4142614429	Cintas Corporation #922		125.03
1/6/23	00153542-00	Pre-employment Physical, DOT (DMV) - FAR01 - 1/5/23	360.00	
1/6/23	00153542-00	Co Occupational Medical Partners		360.00
1/7/23	287253183134X011523	Mobile Data plan & Usage for the Period: 1/8/2022 - 2/7/2023; Account #287253183134	584.82	
1/7/23	287253183134X011523	AT & T Mobility		584.82
1/7/23	5023402416	Ricoh Copier Rental (Contract #603-0227169-000; Serial #3129RA00486; Model IM C4500) 1/1/23-1/31/23	463.03	
1/7/23	5023402416	Wells Fargo Financial Leasing		463.03
1/9/23	536810701	Water Rights Fee 7/1/22 - 6/30/23 - WSSA	3,160.94	
1/9/23	536810701	Account #094-016654		3,160.94
1/9/23	536810701	California Dept. of Tax & Fee Administr		3,160.94
1/9/23	537688989	Water Rights Fee 7/1/23 - 6/30/23 - WSSA	6,609.68	
1/9/23	537688989	Account #094-000240		6,609.68
1/9/23	537688989	California Dept. of Tax & Fee Administr		6,609.68
1/9/23	537917253	Water Rights Fee 7/1/22 - 6/30/23	27,231.87	
1/9/23	537917253	Account #094-014652		27,231.87
1/9/23	537917253	California Dept. of Tax & Fee Administr		27,231.87
1/10/23	000019329078	WSSA Shop Internet Service 12/10/2022 - 1/9/2023	52.66	
1/10/23	000019329078	Acct #9391053473		52.66
1/10/23	000019329078	AT&T		52.66
1/10/23	000019329079	WSSA Internet Service 12/10/2022 - 1/9/2023	111.30	
1/10/23	000019329079	Acct #9391053474		111.30
1/10/23	000019329079	AT&T		111.30
1/10/23	2301-139	Landscape Grounds Maintenance for the period of: January 2023	1,050.00	
1/10/23	2301-139	Creative Outdoor Environments, Inc.		1,050.00
1/10/23	50544508	Professional Services regarding Strategic Counseling - Services through December 31, 2022	160.00	
1/10/23	50544508	Foley & Lardner LLP		160.00
1/11/23	50546387	Professional Services regarding City of Fresno, et al. v. US - Services through December 31, 2022	4,661.00	
1/11/23	50546387	Foley & Lardner LLP		4,661.00
1/11/23	933931	Unleaded (\$3.169 per gallon)	773.39	
1/11/23	933931	Ramos Oil Co., Inc.		773.39

Date	Invoice/CM #	Line Description	Debit Amount	Credit Amount
1/12/23	01122023	Kelley Geyer's Funeral	10,250.00	
1/12/23	01122023	Fry Memorial Chapel		10,250.00
		Service; Transmission struggles to engage, multi-point inspection, filter change and full service on Unit #80-18	6,117.36	
1/12/23	166550	Dornoch Inc.		6,117.36
1/12/23	236837	Service Activation for New Telephone System	4,381.62	
1/12/23	236837	Quality Communications		4,381.62
1/12/23	4143345627	DHQ Janitorial Supplies	18.28	
1/12/23	4143345627	Weekly Uniform Service for the week ending 1/12/2023	97.30	
1/12/23	4143345627	Cintas Corporation #922		115.58
1/12/23	4192	Test all network drops & repaired, labeled jacks & panels	1,750.00	
1/12/23	4192	Quality Communications		1,750.00
		O & M Workers Compensation Program for the 2nd Quarter		
1/12/23	ACWAJPIA2ndQTR22-23	2022-2023	8,444.31	
		Admin Workers Compensation Program for the 2nd Quarter		
1/12/23	ACWAJPIA2ndQTR22-23	2022-2023	694.41	
1/12/23	ACWAJPIA2ndQTR22-23	ACWA Joint Powers Insurance Authority		9,138.72
1/12/23	December 2022	Janitorial Fee For: 12/6/22, 12/12/22 & 12/23/22 Cleaning	900.00	
1/12/23	December 2022	Rossana Talavera		900.00
1/13/23	50059	Remote Service forward team to different emails	125.00	
1/13/23	50059	Plus IT, Inc.		125.00
1/13/23	AR14931	Groundwater Support Services for November 2022	1,935.00	
1/13/23	AR14931	City of Brentwood		1,935.00
		Quarterly Charge for Post Warranty Agreement on Phone System	125.68	
1/16/23	123589	Quest UCCS		125.68
		Engineering and/or Professional Services for the period of 12/1/22 - 12/31/22 - General On Call Engineering Services (Project #20134-001)	4,927.50	
1/16/23	20134-001-45	Engineering and/or Professional Services for the period of 12/1/22 - 12/31/22 - WSID Culvert CM (Project #20134-008)	2,602.50	
		Engineering and/or Professional Services for the period of 12/1/22 - 12/31/22 - WSSA Capital Improvements Plan (Project 20134-009)	312.50	
1/16/23	20134-001-45	Engineering and/or Professional Services for the period of 12/1/22 - 12/31/22 - PS1N Retrofit Project (Project #20134-011)	3,176.25	
		Engineering and/or Professional Services for the period of 12/1/22 - 12/31/22 - PS 2 Discharge Pipe Replacement Project (Project #20134-012)	7,403.75	
1/16/23	20134-001-45	Engineering and/or Professional Services for the period of 12/1/22 - 12/31/22 - AWMP (Project #20134-013)	10,170.00	
		Engineering and/or Professional Services for the period of 12/1/22 - 12/31/22 R-Line Replacement Project (Project #20134-014)	1,075.00	
1/16/23	20134-001-45	Engineering and/or Professional Services for the period of 12/1/22 - 12/31/22 - Development Connection Services & Coordination (Project 20134-015)	6,747.50	
1/16/23	20134-001-45	Hazen & Sawyer		36,415.00
		Monthly Service Charge for DHQ Landlines (Account #412466572)	775.39	
1/17/23	33114635	Lingo		775.39
1/17/23	50117	On-site Service Board Meeting & Misc Items	875.00	
1/17/23	50117	Plus IT, Inc.		875.00
		Actuarial Valuation of OPEB Programs as of 12/31/2021. Develop OPEB contributions levels & OPEB liability and expense for GASB 75 reporting for FYE 12/31/2022.	4,400.00	
1/18/23	081823BBID	MacLeod Watts, Inc.		4,400.00
1/18/23	13598290	Monthly Pest Control Service at BBID: 1/18/2023	76.00	
1/18/23	13598290	McCauley Ag Services		76.00
1/18/23	13598306	Bi Monthly Pest Control Service: 1/18/2023 - 7777 Bruns Rd	80.00	
1/18/23	13598306	McCauley Ag Services		80.00
1/18/23	2023Dues	Municipal Caucus Dues: 2023	525.00	
1/18/23	2023Dues	National Water Resources Association		525.00
1/18/23	8003147990	Shred It Service Dates: 12/20/2022, 1/3/2023	266.23	
1/18/23	8003147990	Stericycle, Inc.		266.23

Date	Invoice/CM #	Line Description	Debit Amount	Credit Amount
1/18/23	934191	Unleaded (\$3.190 per gallon)	972.19	
1/18/23	934191	Ramos Oil Co., Inc.		972.19
		Pacific Gas & Electric Charges Account #9158717444-1 -		
1/19/23	01192023	12/19/22-1/18/23	228.12	
1/19/23	01192023	Pacific Gas & Electric WSSA		228.12
1/19/23	4144056231	DHQ Janitorial Supplies	42.97	
1/19/23	4144056231	Weekly Uniform Service for the week ending 1/19/2023	205.70	
1/19/23	4144056231	Cintas Corporation #922		248.67
		Service on Unit #68-20, Middle seat cushion & cover replacement, side roof rail track & trim replacement, new trim, full service & multi-point inspection	2,798.29	
1/20/23	165285	Dornoch Inc.		2,798.29
1/20/23	EO&M001080223	FY2024 CVP O&M Program 5th Billing	2,961.00	
1/20/23	EO&M001080223	Acct: 786048000-CVP O&M Escrow		
1/20/23	EO&M001080223	U.S. BANK, NATIONAL ASSOCIATION		2,961.00
1/21/23	71189462	Utility Services for WSSA	116.05	
1/21/23	71189462	Account #2004100 - 5023784		
1/21/23	71189462	City of Tracy		116.05
1/23/23	2036	General Election Fees: 11/8/2022	517.05	
1/23/23	2036	Contra Costa County Election Division		517.05
1/24/23	50124	Remote Service Microsoft Sign-In Issue/Dell Quotes	125.00	
1/24/23	50124	Plus IT, Inc.		125.00
1/25/23	01252023	Prepay Postage	500.00	
1/25/23	01252023	Pitney Bowes Bank Inc. Reserve Account		500.00
1/25/23	934445	Unleaded (\$3.491 per gallon)	1,134.27	
1/25/23	934445	Ramos Oil Co., Inc.		1,134.27
1/25/23	NNPB000030123R	Restoration on WAPA Power for the Month of January 2023	1,181.90	
1/25/23	NNPB000030123R	Western Area Power Administration		1,181.90
1/26/23	01262023	Apple - iTunes Cloud Backup	0.99	
1/26/23	01262023	Costco - 1/17/23 Board Meeting	79.73	
1/26/23	01262023	Costco - KG Funeral/Celebration of Life	15.60	
1/26/23	01262023	Costco - KG Funeral/Celebration of Life	57.68	
1/26/23	01262023	Safeway - KG Funeral/Celebration of Life	51.67	
1/26/23	01262023	Party Warehouse - KG Funeral/Celebration of Life	227.90	
1/26/23	01262023	Cardmember Service		433.57
1/26/23	01262023	Internet Service for the period 2/6/23 - 3/5/23	125.45	
1/26/23	01262023	Account #8155 60 053 0156887		
1/26/23	01262023	Comcast		125.45
		South Delta Water Agency Assesment 2022-23 Tax Year -		
1/26/23	01262023	West Side Irrigation District	962.50	
1/26/23	01262023	San Joaquin County Tax Collector		962.50
1/26/23	4144754936	DHQ Janitorial Supplies	18.28	
1/26/23	4144754936	Weekly Uniform Service for the week ending 1/26/2023	107.79	
1/26/23	4144754936	Cintas Corporation #922		126.07
1/26/23	AR14948	Groundwater Support Services for December 2022	6,708.22	
1/26/23	AR14948	City of Brentwood		6,708.22
1/26/23	January 2023	Janitorial Fee For: 1/14/23 & 1/28/23 - WSSA	100.00	
1/26/23	January 2023	Laurina Rocha		100.00
		Monthly Service Charge for 490 Hoffman Line (Account #412466573)	131.73	
1/27/23	33142724	Lingo		131.73
1/27/23	INVWA0766	CCWD-LVR Expansion Project - Amendment #4	218,800.00	
1/27/23	INVWA0766	San Luis Delta Mendota Water Authority		218,800.00
1/29/23	058158132X230129	Satellite Service for the period 1/28/2023 - 02/27/2023	126.24	
1/29/23	058158132X230129	DIRECTV		126.24
1/29/23	10440271 012923	Bottled Water Deliveries on 1/20/23	225.35	
1/29/23	10440271 012923	Bottle Water Deliveries for WSSA	11.75	
1/29/23	10440271 012923	Alhambra Water Service		237.10
1/30/23	2897574	Tank / Equipment Rent Plan	90.00	
1/30/23	2897574	Campora Propane Service		90.00
		Annual WIN-911 Customer Care Subscription 5/1/23 -		
1/30/23	5F000A76-2023430	4/30/24, Option 1	800.00	
1/30/23	5F000A76-2023430	WIN-911		800.00
		Engineering and/or Professional Services for the period of:		
1/30/23	Pump Station 1N #1	November 1, 2022 - December 31, 202 PS 1N	10,880.00	
1/30/23	Pump Station 1N #1	WAVE Engineers, Inc.		10,880.00



Date	Invoice/CM #	Line Description	Debit Amount	Credit Amount
1/31/23	01312023	Mileage and Expense Reimbursement for: 12/20/2022 - 1/31/2023	59.80	
1/31/23	01312023	Ilona Ruiz		59.80
1/31/23	01312023	Pacific Gas & Electric Charges Account #7267502832 490 Hoffman Ln for Period: 12/23/2022 - 1/24/2023	616.01	
1/31/23	01312023	Pacific Gas & Electric Charges Account #2085093362 6P N/Marsh Creek Rd for Period: 12/23/2022 - 1/24/2023	43.85	
1/31/23	01312023	Pacific Gas & Electric Charges Account #2085093666 WS Bethany Canal 3P for Period: 12/23/2022 - 1/24/2023	22.73	
1/31/23	01312023	Pacific Gas & Electric Charges Account #2085093230 N/S Hwy 4 OPP: 12/23/2022 - 1/24/2023	38.09	
1/31/23	01312023	Pacific Gas & Electric Charges Account #2085093194 W SPRR S Hoffman Ln for Period: 12/23/2022 - 1/24/2023	22.73	
1/31/23	01312023	Pacific Gas & Electric Charges Account #2080801459 2200 Hoffman Ln for Period: 12/23/2022 - 1/24/2023	107.88	
1/31/23	01312023	Pacific Gas & Electric Charges Account #2086930222 2200 Hoffman Ln Pump Station: 12/23/2022 - 1/24/2023	671.31	
1/31/23	01312023	Pacific Gas & Electric Charges Account #2085093357 7777 Bruns Rd for Period: 12/23/2022 - 1/24/2023	138.82	
1/31/23	01312023	Pacific Gas & Electric Charges Account #2084691543 Herdlyn Rd & Byron Rd: 12/23/2022 - 1/24/2023	32.85	
1/31/23	01312023	Pacific Gas & Electric 2085		1,694.27
1/31/23	188892	Welding Cylinders and Supplies	217.00	
1/31/23	188892	California Welding Supply		217.00
1/31/23	2023-08	BBJPA's Bond Counsel Fees & Expenses - file CDIAC ADTR for the period ending June 30, 2019, 2020 & 2022	1,350.00	
1/31/23	2023-08	Weist Law		1,350.00
1/31/23	2023-09	BBPFA's Bond Counsel Fees & Expenses - file CDIAC ADTR for the period ending June 30, 2021 & 2022	1,350.00	
1/31/23	2023-09	Weist Law		1,350.00
1/31/23	2023-10	BBID's Bond Counsel Fees & Expenses - file CDIAC ADTR for the period ending June 30, 2018, 2019, 2020 & 2022	3,150.00	
1/31/23	2023-10	Weist Law		3,150.00
1/31/23	5562	Reiew materials, project communications	590.00	
1/31/23	5562	Zanjero, Inc.		590.00
1/31/23	82163862	Realquest Geographic Package for Month of: January 2023	297.00	
1/31/23	82163862	CoreLogic Solutions, LLC		297.00
1/31/23	Application #2	PS 2 Discharge Pipe Replacement Project	27,000.00	
1/31/23	Application #2	Arnaudo Construction, Inc.		27,000.00
			<b>459,291.63</b>	<b>459,291.63</b>



# BYRON-BETHANY IRRIGATION DISTRICT STAFF REPORT

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TO: THE HONORABLE PRESIDENT AND MEMBERS OF THE BOARD

FROM: EDWIN PATTISON, GENERAL MANAGER

DATE: FEBRUARY 21, 2023

SUBJECT: TEMPORARY WARREN ACT CONTRACT PROVIDING FOR CONVEYANCE AND/OR STORAGE OF NON-PROJECT WATER BETWEEN THE UNITED STATES BUREAU OF RECLAMATION, DELTA DIVISION, CENTRAL VALLEY PROJECT AND BYRON BETHANY IRRIGATION DISTRICT

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## RECOMMENDATION

Authorize and approve execution of the one-year Temporary Warren Act Contract Providing for Conveyance and/or Storage of Non-Project Water Between the United States Bureau of Reclamation, Delta Division, Central Valley Project (USBR) and Byron Bethany Irrigation District (District).

## DISCUSSION

The District and USBR have in place a temporary contract under the Warren Act providing for the multi-year conveyance of non-Central Valley Project (CVP) water to specific points of delivery within the District's service area (2019 DMC Pump-In Warren Act Contract). The 2019 DMC Pump-In Warren Act Contract entitles the District to introduce, at specific points of introduction, up to 3,980 acre-feet of groundwater from wells within a certain geographical area that also meets USBR's water quality control standards into the Delta Mendota Canal (DMC) for conveyance, delivery, and use for irrigation and municipal purposes elsewhere in the District's service area. The term of the 2019 DMC Pump-In Warren Act Contract is four years: March 1, 2019 through February 28, 2023

USBR prepared a temporary contract under the Warren Act maintaining the provisions, obligations, and entitlements of the 2019 DMC Pump-In Warren Contract for one additional year (2023 DMC Pump-In Warren Act Contract).

## **BACKGROUND**

On March 1, 2019, USBR and the District executed the 2019 DMC Pump-In Warren Act Contract. In the past, the District utilized the rights under the 2019 DMC Pump-In Warren Act Contract to convey and distribute the groundwater made available to the District under agreements with landowners, enabling the District to provide supplemental groundwater to landowners situated within the place of use limitations provided in the 2023 DMC Pump-In Warren Act Contract.

## **FISCAL IMPACT**

The District currently has one executed agreement with a landowner for its groundwater. Under that agreement, the District must pay an annual upfront cost of \$50,000 (Annual Deposit). All groundwater pumped under that agreement is assessed a per-acre-foot charge, which is then debited against the Annual Deposit. The Annual Deposit is not refunded if the District does not pump any groundwater under the agreement.

Executing the 2023 DMC Pump-In Warren Act Contract allows the District to: (1) realize the purpose and receive the benefit of such groundwater agreement; (2) receive revenue for the groundwater conveyed and delivered to the landowners within the 2023 DMC Pump-In Warren Act Contract place of use to offset the cost of Annual Deposit; (3) enable the District to negotiate and execute additional groundwater agreements with landowners to serve as a supplemental supply in the 2023 DMC Pump-In Warren Act Contract place of use; and (4) enable possible exploration of alienating other District-owner water supplies to support the District's purpose and operations.

## **ATTACHMENTS**

**Resolution 2023-6:** A Resolution of the Board of Directors of Byron-Bethany Irrigation District Authorizing Execution of a Temporary Warren Act Contract Providing for Conveyance and/or Storage of Non-Project Water Between the United States Bureau of Reclamation, Delta Division, Central Valley Project and Byron Bethany Irrigation District and Items Related Thereto.



**RESOLUTION NO. 2023-6**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF BYRON-BETHANY IRRIGATION DISTRICT  
AUTHORIZING EXECUTION OF A TEMPORARY WARREN ACT  
CONTRACT PROVIDING FOR CONVEYANCE AND/OR STORAGE OF  
NON-PROJECT WATER BETWEEN THE UNITED STATES BUREAU OF  
RECLAMATION, DELTA DIVISION, CENTRAL VALLEY PROJECT AND  
BYRON BETHANY IRRIGATION DISTRICT  
AND ITEMS RELATED THERETO**

**WHEREAS**, on March 1, 2019, the United States Bureau of Reclamation, Delta Division of the Central Valley Project ("USBR") and the Byron-Bethany Irrigation District ("District") executed a temporary contract under the Warren Act, providing for the multi-year conveyance of non-Central Valley Project (CVP) water to specific points of delivery within the District's service area, and assigned Contract No. 19-WC-20-5474 (2019 DMC Pump-In Warren Act Contract);

**WHEREAS**, the 2019 DMC Pump-In Warren Act Contract provides the District the right to introduce, at specific points of introduction, up to 3,980 acre-feet of groundwater from wells within a certain geographical area of its service area that also meets USBR's water quality control standards into the Delta Mendota Canal (DMC) for conveyance, delivery, and use for irrigation and municipal purposes elsewhere in the District's service area;

**WHEREAS**, the term of the 2019 DMC Pump-In Warren Act Contract is four years: March 1, 2019 through February 28, 2023;

**WHEREAS**, USBR and the District desire to execute an additional temporary contract under the Warren Act maintaining the provisions, obligations, and entitlements of the 2019 DMC Pump-In Warren Contract for one additional year (2023 DMC Pump-In Warren Act Contract), which is assigned Contract No. 23-WC-20-6070 and is attached hereto as **Exhibit A**;

**WHEREAS**, the 2023 DMC Pump-In Warren Act Contract, if executed, is effective until February 29, 2024;

**WHEREAS**, the District desires to execute the 2023 DMC Pump-In Warren Act Contract so it may utilize the agreements (both existing and anticipated) it has with landowners to enable the District to provide supplemental groundwater to landowners situated within the place of use limitations provided in the 2023 DMC Pump-In Warren Act Contract and alienate other water supplies supporting the District's purpose and operations;

**WHEREAS**, the District's Board of Directors (Board) understands and relies on the representation in the 5th Recital of the 2023 DMC Pump-In Warren Act Contract that no additional environmental compliance documents (under either the California Environmental Quality Act or National Environmental Protection Act) are required prior to its approval and execution of the 2023 DMC Pump-In Warren Act Contract. The 2023 DMC Pump-In Warren Act Contract falls within the scope of the May 7, 2018 "Final Environmental Assessment Delta-Mendota Canal Groundwater Pump-in Program Revised Design Constraint EA 18-007" which studied the impacts of various districts introducing, and USBR conveying, groundwater within CVP facilities (Final EA 18-007). The Final EA 18-007 makes a Finding of No Significant Impact.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of Byron-Bethany Irrigation District as follows:

1. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
2. The 2023 DMC Pump-In Warren Act Contract attached as **Exhibit A** is in substantially the same form presented to the Board and on file with the Secretary to the Board.
3. The Board approves the 2023 DMC Pump-In Warren Act Contract.
4. The President and Secretary to the Board are authorized and directed to execute the 2023 DMC Pump-In Warren Act Contract in substantially the same form presented to the Board, subject to such additions, deletions, and revisions as the executing officers may approve prior to execution. Execution provides conclusive proof of such approval.
5. BBID's officers, staff, counsel, and consultants are authorized and directed to take all additional actions deemed necessary or appropriate to carry out the intent of this Resolution and to ensure continued water service to BBID and its water users.

**PASSED, APPROVED, AND ADOPTED** at a regular meeting of the Board of Directors of Byron-Bethany Irrigation District on February 21, 2023 by the following vote:

Ayes:

Noes:

Abstained:

Absent:

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Mr. Timothy Maggiore, President

Secretary's Certification

I, Ilona Ruiz, District Secretary of the Board of Directors of the Byron-Bethany Irrigation District, do hereby certify that the foregoing Resolution is a true and correct copy entered into the Minutes of the Regular Meeting of February 21, 2023 at which time a quorum was present, and no motion to amend or rescind the above resolution was made.

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Ilona Ruiz, District Secretary





# BYRON-BETHANY IRRIGATION DISTRICT STAFF REPORT

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TO: THE HONORABLE PRESIDENT AND MEMBERS OF THE BOARD  
FROM: EDWIN PATTISON, GENERAL MANAGER  
DATE: FEBRUARY 21, 2023  
SUBJECT: UPDATE LOCAL AGENCY INVESTMENT FUND SIGNATORY

---

## **RECOMMENDATION**

It is recommended that the Board of Directors update signatory authority at the Local Agency Investment Fund (LAIF) to: (1) Remove Mr. Rick Gilmore and Mr. Russell Kagehiro; and (2) replace with Mr. Jack Alvarez, Mr. Tim Maggiore and Mr. Edwin Pattison as authorized signatories for the Byron-Bethany Irrigation District (BBID or District).

## **DISCUSSION**

BBID maintains a number of banking and investment accounts. One such account is with the Local Agency Investment Fund better known as LAIF. Due to changes in Board members and staff, BBID must update its signatory authority.

## **BACKGROUND**

Authorized signatories are required for the day-to-day operation and timely administration of the District and to protect District funds.

## **FISCAL IMPACT**

None

## **ATTACHMENTS**

**Resolution 2023-3:** A Resolution of the Board of Directors of Byron-Bethany Irrigation District Authorizing Investment of Monies in the Local Agency Investment Fund

**RESOLUTION 2023-3  
AUTHORIZING INVESTMENT OF MONIES  
IN THE LOCAL AGENCY INVESTMENT FUND**

**WHEREAS**, the Local Agency Investment Fund is established in the State Treasury under Government Code section 16429.1 et. seq. for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

**WHEREAS**, the Byron-Bethany Irrigation District's Directors hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein is in the best interests of the District.

**NOW THEREFORE, BE IT RESOLVED**, that Byron-Bethany Irrigation District's Board of Directors hereby authorize the deposit and withdrawal of the District's monies in the Local Agency Investment Fund in the State Treasury in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein.

**BE IT FURTHER RESOLVED**, as follows: Section 1. The following District officers holding the title(s) specified herein below **or their successors in office** are each hereby authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution and the transactions contemplated hereby:

**Timothy Maggiore**  
President

**Jack Alvarez**  
Vice President

**Edwin Pattison**  
General Manager

Section 2: This resolution shall remain in full force and effect until rescinded by the Board of Directors and a copy of the resolution is filed with the State Treasurer's Office.

**PASSED AND ADOPTED** at a Regular Meeting of the Board of Directors of the Byron-Bethany Irrigation District in Contra Costa County of State of California on 21 February, 2023, by the following vote:

Ayes:

Noes:

Abstained:

Absent:

\_\_\_\_\_  
Mr. Timothy Maggiore, President

**Secretary's Certification**

I, Ilona Ruiz, District Secretary of the Board of Directors of the Byron-Bethany Irrigation District, do hereby certify that the foregoing Resolution is a true and correct copy entered into the Minutes of the Regular Meeting of 21 February, 2023, at which time a quorum was present, and no motion to amend or rescind the above resolution was made.

\_\_\_\_\_  
Ilona Ruiz, District Secretary



**California State Treasurer's Office  
Local Agency Investment Fund (LAIF)**

**Authorization for Transfer of Funds**

Effective Date <u>February 21, 2023</u>	Agency Name <u>Byron-Bethany Irrigation District</u>	LAIF Account # <u>90-07-005</u>
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Agency's LAIF Resolution #2023-3 or Resolution Date February 21, 2023

**ONLY** the following individuals whose names appear in the table below are hereby authorized to order the deposit or withdrawal of funds in LAIF. **This authorization REPLACES AND SUPERSEDES all prior authorizations on file with LAIF for the transfer of funds.**

Name	Title
Edwin Pattison	General Manager
Timothy Maggiore	President
Jack Alvarez	Vice President

**Two authorized signatures required.** Each of the undersigned certifies that he/she is authorized to execute this form under the agency's resolution, and that the information contained herein is true and correct.

\_\_\_\_\_  
Signature

Edwin Pattison

\_\_\_\_\_  
Print Name

General Manager

\_\_\_\_\_  
Title

209-968-4436

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Signature

Timothy Maggiore

\_\_\_\_\_  
Print Name

President

\_\_\_\_\_  
Title

209-835-0375

\_\_\_\_\_  
Telephone

Please provide email address to receive LAIF notifications.

Name	Email
Edwin Pattison	<a href="mailto:e.pattison@bbid.org">e.pattison@bbid.org</a>
Julia Gavrilenko	<a href="mailto:j.gavrilenko@bbid.org">j.gavrilenko@bbid.org</a>

Please email the completed form for review to [laif@tresurer.ca.gov](mailto:laif@tresurer.ca.gov) and allow 2 days for the review. **DO NOT** mail the original form until you receive a response from LAIF that the form is acceptable.

Mail the approved form to: CA State Treasurer's Office  
Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001



# BYRON-BETHANY IRRIGATION DISTRICT STAFF REPORT

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TO: THE HONORABLE PRESIDENT AND MEMBERS OF THE BOARD

FROM: EDWIN PATTISON, GENERAL MANAGER

DATE: FEBRUARY 21, 2023

SUBJECT: FOLEY & LARDNER ENGAGEMENT LETTER

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## **RECOMMENDATION**

Staff recommends the Board of Directors to consider authorizing the General Manager to sign the Foley & Lardner engagement letter to provide federal advocacy services.

## **DISCUSSION**

The Byron-Bethany Irrigation District (BBID or District) has worked with Mr. Dennis Cardoza, Foley & Lardner, for many years in providing federal and state advocacy services. Given the challenging situation during the last year, Mr. Cardoza suspended invoices but continued to provide federal advocacy services as needed.

Moving forward, BBID is facing unique legislative and regulatory challenges as well as significant federal and state grant funding opportunities for major infrastructure improvements. Mr. Cardoza's leadership, network, and understanding of BBID presents a strategic opportunity to assist BBID navigate upcoming challenges and opportunities.

## **BACKGROUND**

N/A

## **FISCAL IMPACT**

If approved, the engagement will commence March 1, 2023, for a fee of \$10,000 per month.

## **ATTACHMENTS**

Foley & Lardner Engagement Letter Agreement

February 14, 2023

Mr. Edwin Pattison  
General Manager  
Byron Bethany Irrigation District  
7995 Bruns Road  
Byron, CA 94514

Re: Engagement Letter Agreement

Dear Mr. Pattison:

Thank you for selecting Foley & Lardner LLP (the "Firm") to represent Byron Bethany Irrigation District (the "Client") in connection with federal advocacy and California policy consulting (the "Matter"). The purpose of this Engagement Letter and the enclosed Standard Engagement Terms (collectively, the "Agreement") is to ensure that we have a clear understanding of our working relationship going forward. Should the Client retain the Firm for subsequent matters, this Agreement will apply, and the terms and conditions of the Firm's engagement will remain the same unless otherwise communicated.

**Required Lobbying Disclosures.** The Firm may be required to file as a lobbying registrant on behalf of the Client and to file certain lobbying disclosures in connection with our work on the Matter. In order to provide accurate information in those disclosures, the Client agrees to provide the information requested in the attached Lobbying Disclosure Questionnaire. The Client agrees to notify the Firm within 14 days if any information changes in the future.

**Staffing & Fees.** I will have primary responsibility for the Matter and will utilize other Firm personnel, including public affairs professionals, attorneys and paraprofessionals when it is appropriate and cost effective.

The term of this engagement shall begin on March 1, 2023, during which time the Client agrees to pay a flat fee of \$10,000 per month (the "Flat Fee"). The engagement may be terminated by either party with 60 days written notice.

**Conflicts of Interest.** Based on the information provided, the Firm has determined that there are currently no conflicts of interest that prevent the Firm from working on the Matter.

**Standard Engagement Terms.** By engaging the Firm, the Client agrees to the attached Standard Engagement Terms, and acknowledges that they are fully incorporated into the Agreement

AUSTIN  
BOSTON  
CHICAGO  
DALLAS  
DENVER

DETROIT  
HOUSTON  
JACKSONVILLE  
LOS ANGELES  
MADISON

MEXICO CITY  
MIAMI  
MILWAUKEE  
NEW YORK  
ORLANDO

SACRAMENTO  
SALT LAKE CITY  
SAN DIEGO  
SAN FRANCISCO  
SILICON VALLEY

TALLAHASSEE  
TAMPA  
WASHINGTON, D.C.  
BRUSSELS  
TOKYO



FOLEY & LARDNER LLP

February 14, 2023

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by reference. The Standard Engagement Terms contain several important provisions, including additional billing terms, an agreement to resolve disputes through arbitration, and an advance waiver of conflicts.

\* \* \*

Please confirm the Client's acceptance of this Agreement by returning a counter-signed copy to me by email or mail, or confirming your agreement by reply email. If you do not return a signed copy, but after receiving this Agreement request that the Firm perform work on the Client's behalf, the Client will be deemed to have accepted this Agreement.

Please do not hesitate to contact me if you have any questions. We look forward to working with you on the Matter.

Sincerely,

FOLEY & LARDNER LLP

Dennis A. Cardoza  
Director, Public Affairs

AGREED AND ACCEPTED:

BYRON BETHANY IRRIGATION DISTRICT

BY: \_\_\_\_\_  
(Authorized Signature)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

## STANDARD ENGAGEMENT TERMS

**Agreement.** These Standard Engagement Terms are incorporated into the Agreement between the Firm and the Client. The Agreement, which includes these Standard Engagement Terms, will apply to all Client matters handled by the Firm unless otherwise communicated, and will control over any outside counsel or billing guidelines unless agreed to in writing by the Firm.

**Fees & Billing.** Unless otherwise agreed to in writing, the Firm's fees and costs are not contingent upon the outcome of the matters the Firm handles for the Client. Any fees and costs the Firm might have discussed previously are estimates only and the Firm cannot guarantee what fees or expenses will be necessary to resolve or to complete the matters handled by the Firm. The Firm's rates will increase annually.

The Firm will bill for costs and support services, such as photocopies, delivery service, travel, word processing, and court and filing costs. The Firm currently charges \$.15 per page for photocopies. Certain support services that involve equipment or staffing or that require payments to third parties may include additional charges that reflect the Firm's internal costs. The Client is responsible for third party costs, such as costs for consultants, appraisers, court reporters, technical support, foreign attorneys, or other parties that render services during the Firm's representation of the Client. The Firm may make arrangements to have the Client billed directly by these third parties, and the Client will pay such invoices directly to the third parties. If arrangements have not been made, the Firm may pay these third-party invoices on the Client's behalf subject to reimbursement from the Client, and may require that the Client first pay the Firm for such costs. Please note that if the Client requests the Firm to conduct electronic processing, we will charge a fee. Foley's fees associated with data processing and hosting are designed to provide lower overall cost than third party vendors for the Firm's clients and recover the Firm's cost associated with processing, hosting and managing the data, however, in some cases the Firm may make a profit for these services.

In the regular course, the Firm's invoices will be issued and sent to the Client on a monthly basis, and each month's invoice will reflect the services rendered and

expenses incurred during the previous month. Payment is due promptly upon receipt. The Firm will assess a late charge of 1% per month on any outstanding balance older than 60 days. Subject to the rules of professional responsibility, the Firm may cease performing services for the Client until satisfactory arrangements have been made for payments of amounts outstanding in excess of 60 days and the payment of future amounts.

**Advance Waiver of Conflicts.** The Client agrees that the Firm is permitted to represent other clients in matters directly adverse to the Client, including in the following categories of matters, as long as such matters are *not substantially related* to the legal services the Firm provides to the Client:

- (i) Counseling, advice, or negotiations regarding transactions, contracts, agreements, rights, or obligations, or preparation of documents;
- (ii) Arbitration, litigation, or other contested proceedings;
- (iii) Advocacy before federal, state, or local governments, or non-judicial governmental entities;
- (iv) Bankruptcy or insolvency proceedings in which the Client may have an interest; or
- (v) Evaluation of intellectual property rights, such as claim scope analysis, infringement analysis, invalidity analysis, or analysis with respect to any other statutory or non-statutory requirement, participation in connection with contested and uncontested intellectual property proceedings before the U.S. Patent and Trademark Office, or prosecution of non-interfering intellectual property rights in a related technology.

The Client also agrees that the Firm may represent adverse parties involved in matters that the Firm handles for the Client, as long as the Firm's representation of those parties is *not substantially related* to the work that the Firm performs for the Client.

**Affiliates.** Unless specifically requested by the Client and agreed to by the Firm, the Firm's representation does not extend to the Client's parent company, affiliates, subsidiaries, employees, directors, or other constituents ("Affiliates"). Accordingly, the Firm may represent other clients in matters directly adverse to those Affiliates. If

February 14, 2023

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the Firm agrees to represent an Affiliate, the Client agrees that the Affiliate is bound by the Agreement, which includes these Standard Engagement Terms.

**Limitations of Liability.** Foley & Lardner LLP is a limited liability partnership under the laws of Wisconsin. This means the Client's right to recover damages in a legal malpractice action that may exceed the Firm's insurance and Firm assets is limited to the personal assets of the attorneys whose acts or omissions gave rise to the Client's claim.

**Arbitration.** If a dispute arises between the Firm and the Client related in any way to the interpretation, application, or enforcement of this Agreement, any acts or omissions related to or arising from services provided in connection with this Agreement, or the issue of arbitrability of the dispute, the Client and the Firm agree that the dispute will be resolved solely through confidential binding arbitration.

The Federal Arbitration Act ("FAA") shall govern the interpretation and enforcement of the arbitration, and, to the extent not inconsistent with the FAA, the arbitrator(s) shall apply the law of the District of Columbia to any claims or defenses thereto. The arbitration shall be held in Washington, DC. JAMS will serve as the arbitration administrator, and the arbitration shall proceed pursuant to the JAMS Comprehensive Arbitration Rules and Procedures (the "Rules") as they exist on the effective date of this Agreement, except to the extent provided for herein or otherwise agreed to in writing. In the event of a conflict between the terms set forth herein and the Rules, these terms shall govern.

If the amount in dispute is less than \$1 million, the dispute will be resolved by one neutral arbitrator who is a former judge and affiliated with JAMS. The parties will mutually select the arbitrator, but if they are unable to agree, the arbitrator will be selected pursuant to the procedures set forth in the Rules. If the amount in dispute is \$1 million or more, the dispute will be resolved by a panel of three (3) neutral arbitrators, with the chairperson being a former judge and affiliated with JAMS. The parties will mutually select the panel, but if the parties are unable to agree on a panel, the arbitrators will be selected pursuant to the procedures set forth in the Rules.

Notwithstanding any limitations in the Rules to the contrary, the parties shall be entitled to conduct discovery in accordance with the Federal Rules of Civil Procedure ("FRCP"), including but not limited to (and to the extent in accordance with the FRCP) depositions and written discovery of the parties and third parties, and shall be permitted to file partially or fully-dispositive motions prior to a full arbitration hearing, on which the arbitrator or panel of arbitrators shall issue a ruling prior to said hearing. The parties agree that the arbitrator(s) can render any such dispositive rulings, should the arbitrator(s) deem appropriate, without a hearing. No demand for arbitration may be sustained after the date on which the institution of legal or equitable proceedings based on such claim or dispute would be barred by the applicable statutes of limitation or statute of repose if the dispute was filed in court. The arbitrator(s) are authorized to dismiss the arbitration at any stage based on a determination that the claim is time barred or for any other legally or factually supported reason. Each party is limited to pursuing its own individual claims and shall not pursue class or collective action.

If the net amount of the final arbitration award is \$1 million or more, inclusive of interest, any party shall have the right to appeal the award pursuant to the JAMS Optional Arbitration Appeal Procedure, as it exists on the date of this Agreement. Notwithstanding any Appeal Procedure to the contrary, the three neutral members of the Appeal Panel shall consist of: (a) a chairperson having served at least five years as a judge or justice on federal or state appellate courts, (b) one member having served at least five years as a judge or justice on a federal or state trial or appellate court or as a federal magistrate judge; and (c) one member with 10 or more years of recent private appellate practice.

The costs of arbitration, including the arbitrator(s)' fees and administrative expenses, shall be paid as follows: fifty percent (50%) by the claimant(s) and fifty percent (50%) by the respondent(s), such that no side shall bear more than half the costs of the arbitration. If the respondent(s) also assert a claim or counterclaim against the claimant(s), the respondent(s) asserting that claim or counterclaim shall be deemed to be the respondent(s) for purposes of the division of the costs. Each party will bear that party's own attorneys' fees and costs, and the prevailing party will not be entitled to reimbursement by the other party of any of its fees or costs incurred in connection with the



February 14, 2023

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arbitration, regardless of any rule to the contrary. The arbitration proceedings, including but not limited to partial and final awards, shall be maintained by the arbitrator(s), parties, and witnesses as strictly confidential, except as is otherwise required by court order or as is necessary to confirm, vacate, or enforce the award(s) and for disclosure in confidence to the parties' respective attorneys, tax advisors, insurers, and senior management. Any action or proceeding preliminary or ancillary to an arbitration, including to confirm, vacate, or enforce the award(s), shall be brought in the state trial court (subject to removal) or the federal district court serving Washington, DC.

*For New York Clients:* The Client also waives its rights under Part 137 of the Rules of the Chief Administrator of the Courts of New York to mediate and/or arbitrate any fee dispute if the fee is between \$1,000 and \$50,000 and to commence an action for review in a court of competent jurisdiction if you are aggrieved by the award.

**Before you sign this agreement, you should consider consulting with another lawyer about the advisability of making an agreement with a mandatory arbitration requirement. Arbitration proceedings are ways to resolve disputes without the use of the court system. By entering into agreements that require arbitration as the way to resolve fee disputes, you give up (waive) your right to go to court to resolve those disputes by a judge or jury. These are important rights that should not be given up without careful consideration.**

If any portion of this arbitration provision is held to be illegal or otherwise unenforceable, the remainder of this arbitration provision will still apply.

**Termination of Representation.** Either the Firm or the Client may terminate this Agreement at any time for any reason by written notice, subject to the applicable Rules of Professional Conduct. Unless previously terminated, the Firm's representation of the Client shall conclude when the Firm sends its final invoice, or when more than six months have elapsed from the last time the Firm furnished legal services to the Client. After the Firm's services are complete, there might be developments or changes in laws that might affect the Client's future rights

and liabilities, but the Firm does not have an obligation to continue to advise the Client about such subsequent factual or legal developments unless the Client specifically engages the Firm to do so.

#### **Data Management & Disposition of Records.**

Pursuant to the Firm's document retention policy and Rules of Professional Conduct, the Firm may retain the files pertaining to the matters handled by the Firm for a minimum of 10 years following the conclusion of any such matter. After that time, the Firm reserves the right to dispose of file materials without further notice, other than certain original trust and estate planning documents. Upon the Client's reasonable request, the Firm will provide such portions of these file materials as required by the applicable Rules of Professional Conduct or other legal requirements. Unless applicable law requires an earlier return, the Firm may retain such file material pending receipt of payment of any outstanding fees or costs. The Firm reserves the right to retain a copy of the Client's files.

In addition to our information governance policies, the Firm manages your information in accordance with its data protection policies, which are fully incorporated into the Agreement and located at [foley.com/clientprivacy](https://foley.com/clientprivacy).

**Communication.** The Client will keep the Firm informed of developments that may affect the Firm's representation of the Client as soon as the Client becomes aware, and will be available when the Firm needs to consult with the Client. The Firm might express opinions or beliefs concerning the Firm's services and the results that might be anticipated based upon information known to the Firm at the time, but any such statement is an expression of opinion only and is not a promise or guarantee of results. The Client agrees that the Firm may communicate with the Client by email on an unencrypted basis.

**Information Distribution.** The Client agrees that the Firm may send information about the Firm or legal matters of interest by email or other means. The Client also agrees that the Firm may list the Client on publicly disclosed lists and other materials as a client that the Firm represents.

**FOLEY**  
FOLEY & LARDNER LLP





# BYRON-BETHANY IRRIGATION DISTRICT STAFF REPORT

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TO: THE HONORABLE PRESIDENT AND MEMBERS OF THE BOARD

FROM: EDWIN PATTISON, GENERAL MANAGER

DATE: FEBRUARY 21, 2023

SUBJECT: 2023 CALENDAR YEAR OPERATING AND CAPITAL BUDGET, WAGE SCHEDULE, AND WATER RATES

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## **RECOMMENDATION**

Staff recommends the Board of Directors to consider authorizing the resolution approving the Calendar Year 2023 Operating and Capital Budget, Classification and Compensation Plan, and Wage Schedule.

## **DISCUSSION**

Adoption of the budget is a key action taken by the Board of Directors and provides the necessary basis to pursue the Byron-Bethany Irrigation District's (BBID or District) Vision, Mission, and Goals. The budget is the District's financial work plan translated in expenditures and supported by revenues. It establishes the District's policy direction for the near-term, and to the extent the decisions have continuing implications, it also establishes long-term direction.

## **BACKGROUND**

BBID is a public (governmental) agency formed under the California Irrigation District Act with legal powers necessary to carry out its many legal functions, one of which is to draft budgets to allocate scarce funds to carry out its mission, vision, and goals. The attached draft budget organizes District functions in a typical public sector format that includes detailed schedules showing various components of the District's budget and financial data to provide in-depth information and transparency about how the District expends its

funds. Revenue and expenditure schedules are followed by descriptions that devine the revenue or expenditure type. The budget summary schedule displays the entire District budget at-a-glance. Individual departmental operating budgets break down expenditure categories to functional area and include a personnel summary defining the departments.

### **FISCAL IMPACT**

The Calendar Year budget reflects a balanced budget with a Total District Operations Budget of \$8,040,154 and a Total Capital Outlay of \$2,184,234 for a total 2023 Budget Expenditure of \$10,224,338. Total Estimated Revenue is \$10,224,420 with a Total Budget Balance of \$32.

### **ATTACHMENTS**

Calendar Year 2023 Operating and Capital Budget

Resolution Adopting Budget for Calendar Year 2023

Wage Schedule and Compensation Plan

Establishment of Consumptive Based Water Rates and Operation & Maintenance Charges for 2023

## EXHIBIT 1

ADOPTION OF THE 2023 BUDGET  
AND RELATED MATTERS THERETO

## BUDGET SUMMARY

**SALARIES & WAGES**

Operations & Maintenance	2,512,920
Administration	1,135,836

<b>TOTAL WAGES</b>	<b>\$ 3,648,756</b>
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**EXPENDITURES**

Operations, Supply, Engineering & Maintenance	2,574,929
General & Administrative	1,816,469

<b>TOTAL EXPENDITURES</b>	<b>\$ 4,391,398</b>
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<b>TOTAL DISTRICT OPERATIONS</b>	<b>\$ 8,040,154</b>
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**CAPITAL OUTLAY**

BBJPA Series 2017	268,469
BBJPA Series 2018	427,466
BBPFA Series 2021 (P&I)	488,299
OPEB Liability Prefunding	0
Operations & Maintenance	1,000,000

<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 2,184,234</b>
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<b>TOTAL 2023 BUDGET EXPENDITURES</b>	<b>\$ 10,224,338</b>
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<b>TOTAL 2023 BUDGET REVENUES</b>	<b>\$ 10,224,338</b>
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Byron Bethany Irrigation District  
PROPOSED 2023 BUDGET

	2,022	2,022	2,023
	2022 Approved	Un-Audited 12/31/2022	2023 Proposed
<b>SALARIES &amp; WAGES</b>			
Operations & Maintenance	1,733,479	1,161,408	2,512,920
Administration	1,232,626	577,652	1,135,836
<b>TOTAL SALARIES &amp; WAGES</b>	<b>2,966,106</b>	<b>1,739,059</b>	<b>3,648,756</b>
<b>EXPENDITURES</b>			
Source of Supply	148,000	59,997	125,002
Pumping	1,346,500	1,702,010	1,389,500
Operations, Engineering & Maintenance	1,160,759	731,474	1,060,426
General and Administrative	1,977,352	2,208,499	1,816,469
<b>TOTAL EXPENDITURES</b>	<b>4,632,611</b>	<b>4,701,980</b>	<b>4,391,398</b>
<b>TOTAL DISTRICT OPERATIONS</b>	<b>7,598,717</b>	<b>6,441,039</b>	<b>8,040,154</b>
<b>CAPITAL OUTLAY/DEBT SERVICE</b>			
BBJPA Series 2017 (P&I)	269,992	269,991	268,469
BBJPA Series 2018 (P&I)	426,920	427,601	427,466
BBPFA Series 2021 (P&I)	488,178	521,265	488,299
OPEB Liability Prepayment	100,000	100,000	0
Capital Outlay Expenditures	1,000,000	3,824,325	1,000,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>2,285,090</b>	<b>5,143,182</b>	<b>2,184,234</b>
<b>TOTAL BUDGET EXPENDITURES</b>	<b>9,883,806</b>	<b>11,584,222</b>	<b>10,224,388</b>
<b>ESTIMATED REVENUE</b>			
Property Tax Revenue	5,245,000	5,762,707	5,790,000
BBSA Water Sales	1,021,000	994,384	1,077,000
Mountain House CSD (RWSA1)	850,000	592,139	850,000
Tracy Hills (RWSA2)	240,000	150,000	100,000
WSSA Water Sales	1,000,000	962,166	1,000,000
Stand By	222,473	222,473	222,473
CVP Service Area O & M Charge	190,000	213,286	216,532
Drainage Agreements	36,057	756,000	55,305
Out of District Water Sales	0	3,119,370	407,000
Interest Earnings	70,000	82,886	290,000
Accounts Receivables/Debt Recovery	209,052	498,455	196,110
Construction Water	3,500	257,360	20,000
<b>TOTAL ESTIMATED REVENUE</b>	<b>9,087,083</b>	<b>13,611,227</b>	<b>10,224,420</b>
<b>TOTAL BUDGET BALANCE +/- \$</b>	<b>(796,723.39)</b>	<b>2,027,005</b>	<b>\$ 32</b>



Byron-Bethany Irrigation District  
PROPOSED 2023 BUDGET

SALARIES General & Administration		2022 Approved	Un-Audited 12/31/2022	2023 Proposed
6000	General Manager	\$ 306,124.00	\$ 87,951.70	\$ 258,750.00
6011	Senior Administrative Analyst			\$ 108,925.00
6002	Administration Support	\$ 393,380.00	\$ 154,019.30	\$ 251,804.80
6003	Admin Part Time	\$ -	\$ 575.00	\$ 4,500.00
6004	Director, Administration/IT	\$ 131,226.02		
6005	Admin Other Compensation	\$ 112,834.69	\$ 125,294.99	\$ 51,176.87
6006	Health Insurance	\$ 97,178.28	\$ 70,058.41	\$ 83,977.56
6007	Dental Insurance	\$ 2,620.80	\$ 2,059.20	\$ 1,872.00
6008	Vision Insurance	\$ 1,559.04	\$ 1,224.96	\$ 1,113.60
6009	Retirement (PERS)	\$ 85,000.00	\$ 69,429.62	\$ 300,000.00
6010	Worker's Comp	\$ 5,000.00	\$ 3,530.37	\$ 5,000.00
6014	Social Security	\$ 51,951.66	\$ 35,766.70	\$ 38,537.95
6015	Medicare	\$ 12,149.99	\$ 8,989.88	\$ 9,012.91
6016	Life Insurance	\$ 2,652.00	\$ 2,233.46	\$ 2,177.52
6017	Longevity	\$ 4,500.00	\$ 3,588.82	\$ 2,100.00
6018	Incentive Pay - Pesticide License.	\$ 1,200.00	\$ 553.80	\$ -
6025	Employee Relations (Admin)	\$ 400.00	\$ 324.78	\$ 400.00
6030	State Unemployment Insurance	\$ 4,000.00	\$ 1,917.82	\$ 2,500.00
6040	FUTA Tax	\$ 900.00	\$ 733.68	\$ 900.00
6236	Pension Fund - 401A	\$ 19,800.00	\$ 9,276.93	\$ 12,937.50
6240	State Employee. Training Tax	\$ 150.00	\$ 122.30	\$ 150.00
	TOTAL SALARIES/BENEFITS	\$ 1,232,626.48	\$ 577,651.72	\$ 1,135,835.71

	2022 Approved	Un-Audited 12/31/2022	2023 Proposed	
6100	Office Supplies	\$ 7,000.00	\$ 2,945.41	\$ 7,000.00
4115	Bond Issuance Cost Expense	\$ -	\$ 1,000.00	\$ -
4330	Bond Continuing Compliance	\$ -	\$ 1,500.00	\$ 5,850.00
6101	Payroll Services	\$ 6,000.00	\$ 5,638.95	\$ 7,000.00
6106	Postage	\$ 2,000.00	\$ 1,698.00	\$ 2,000.00
6108	Printing, Forms, Maps	\$ 3,000.00	\$ -	\$ 3,000.00
6110	Notary Commision	\$ -	\$ 168.72	\$ 29.00
6112	Printing (Legal)	\$ 800.00	\$ -	\$ 800.00
6114A	WSSA Utilities	\$ 4,500.00	\$ 3,401.49	\$ 4,500.00
6116	Telephone	\$ 21,000.00	\$ 15,056.09	\$ 21,000.00
6120	Bank Fees	\$ 1,000.00	\$ 668.87	\$ 1,000.00
6121	Trustee Fees	\$ 1,500.00	\$ -	\$ 1,500.00
6230	Employee Assist Program-Dir	\$ 199.92	\$ 188.62	\$ 208.32
6230A	Employee Assist Program-Admin	\$ 142.80	\$ (12.17)	\$ 178.56
6231	Cyber Liability Program	\$ -	\$ 1,222.43	\$ 2,500.00
6232	Admin Liability Insurance	\$ 15,906.00	\$ 15,756.30	\$ 16,950.90
6233	Property Insurance	\$ 48,778.30	\$ 49,230.43	\$ 60,000.00
6234	Office Equip./Lease	\$ 12,500.00	\$ 10,521.25	\$ 12,500.00
6238	Retiree's Health Insurance	\$ 101,401.80	\$ 99,199.63	\$ 115,000.00
6302	Directors Expense	\$ 15,000.00	\$ 10,399.34	\$ 23,000.00
6303	Directors Benefits	\$ 165,333.48	\$ 156,832.11	\$ 114,252.00
6304	District Official's Expense	\$ 30,000.00	\$ 2,236.47	\$ 20,000.00
6310	Legal Services	\$ 800,000.00	\$ 1,244,930.35	\$ 800,000.00
6310A	Legal Services (CVPSA)	\$ 200,000.00	\$ 50,863.98	\$ 200,000.00

Byron-Bethany Irrigation District  
PROPOSED 2023 BUDGET

6312 Auditing	\$ 25,000.00	\$ 21,840.00	\$ 45,000.00
6313 Actuarial Expense - OPEB	\$ 8,000.00	\$ -	\$ 8,800.00
6314 Election Expense	\$ 2,500.00	\$ -	\$ 1,000.00
6315 Record Retention Program	\$ 250.00	\$ -	\$ 250.00
6328 Rental Unit	\$ 2,000.00	\$ 1,074.34	\$ 2,000.00
6330 Permits Dues & Subscriptions	\$ 65,000.00	\$ 59,307.93	\$ 65,000.00
6330A Permits Dues & Subs WSSA	\$ 3,000.00	\$ 1,222.85	\$ 4,000.00
6331 Admin Cont. Education	\$ 500.00	\$ 50.00	\$ 500.00
6332 Recording Fees	\$ 250.00	\$ 123.00	\$ 250.00
6333 Interest Expense	\$ 238,089.50	\$ 271,857.30	\$ 216,234.40
6340 Hardware/Software/License Fees	\$ 16,000.00	\$ 22,144.19	\$ 25,000.00
6340A Hardware/Software WSSA	\$ 1,000.00	\$ 1,020.00	\$ 1,000.00
6342 Public Outreach	\$ 58,800.00	\$ 59,625.00	\$ 60,000.00
6343 Website	\$ 25,400.00	\$ 25,396.08	\$ 25,400.00
6345 State/Federal Representation	\$ 90,000.00	\$ 60,192.00	\$ 150,000.00
6350 Human Resources Consulting	\$ 10,000.00	\$ 11,200.00	\$ 10,000.00
Sub-Total G & A	\$ 1,977,351.80	\$ 2,208,498.96	\$ 1,816,468.78
<b>TOTAL G &amp; A BUDGET</b>	<b>\$ 3,209,978.28</b>	<b>\$ 2,786,150.68</b>	<b>\$ 2,952,304.49</b>



Byron Bethany Irrigation District  
PROPOSED 2023 BUDGET

OPERATIONS & MAINTENANCE		2022 Approved	Un-Audited 12/31/2022	2023 Proposed
SOURCE OF SUPPLY				
4311 Transformer/Transmission Lines/Poles Maintainer	\$	30,000.00	\$ 8,157.92	\$ 25,000.00
4315 SLDMWA Membership Assessment	\$	50,000.00	\$ 51,839.10	\$ 60,000.00
4316 Engineering-Source of Supply	\$	3,000.00	\$ -	\$ 3,000.00
4317 SWRCB Fees	\$	35,000.00	\$ -	\$ 37,002.49
<b>TOTAL SOURCE OF SUPPLY</b>	<b>\$</b>	<b>118,000.00</b>	<b>\$ 59,997.02</b>	<b>\$ 125,002.49</b>
PUMPING/SUPPLEMENTAL WATER		2022 Approved	Un-Audited 12/31/2022	2023 Proposed
4319 Supplemental Water Purchase	\$	100,000.00	\$ 606,106.00	\$ 100,000.00
4319A Recycled Water Purchase WSSA	\$	-	\$ 54,308.00	\$ 50,000.00
4320 Pump Maintenance	\$	25,000.00	\$ 10,474.31	\$ 20,000.00
4321 Pump/Motor Lube	\$	1,500.00	\$ -	\$ 1,500.00
4322 SCADA/Telemetry-Auto Control	\$	100,000.00	\$ 83,251.94	\$ 100,000.00
4323 Motor Maintenance	\$	25,000.00	\$ -	\$ 23,000.00
4324 PWRPA Power	\$	500,000.00	\$ 388,734.39	\$ 460,000.00
4325 PG&E Power	\$	300,000.00	\$ 218,192.95	\$ 265,000.00
4326 Emergency Generators	\$	35,000.00	\$ 16,088.50	\$ 25,000.00
4328 WAPA Power	\$	225,000.00	\$ 303,769.60	\$ 320,000.00
4328A WAPA Restoration	\$	35,000.00	\$ 21,084.17	\$ 25,000.00
<b>TOTAL PUMPING/SUPPLEMENTAL WATER</b>	<b>\$</b>	<b>1,346,500.00</b>	<b>\$ 1,702,009.86</b>	<b>\$ 1,389,500.00</b>
OPERATIONS & MAINTENANCE		2022 Approved	Un-Audited 12/31/2022	2023 Proposed
4232 O & M Liability Insurance	\$	23,559.00	\$ 23,634.45	\$ 25,226.35
4369 Canal Maintenance	\$	15,000.00	\$ 10,536.25	\$ 15,000.00
4370 Station Maintenance	\$	15,000.00	\$ 19,458.19	\$ 20,000.00
4371 Laterals/Structures/Pipeline Maintenance	\$	15,000.00	\$ -	\$ 15,000.00
4372 Materials/Hardware/Fasteners	\$	20,000.00	\$ 5,752.14	\$ 20,000.00
4373 Sub Laterals/Pipeline	\$	10,000.00	\$ 10,453.40	\$ 12,000.00
4374 Canal Gate Maint.	\$	35,000.00	\$ 750.48	\$ 15,000.00
4375 Surface Drains	\$	12,000.00	\$ -	\$ 10,000.00
4376 Tile Drains	\$	5,000.00	\$ -	\$ 5,000.00
4377 Canal Crossings	\$	2,000.00	\$ -	\$ 2,000.00
4379 Communications	\$	25,000.00	\$ 22,978.70	\$ 25,000.00
4380 Small Tools & Equipment	\$	12,000.00	\$ 1,931.14	\$ 10,000.00
4381 Building Maintenance	\$	5,000.00	\$ 7,535.30	\$ 10,000.00
4381B Landscaping/Repairs Maintenance	\$	21,000.00	\$ 16,142.38	\$ 18,000.00
6114A WSSA Utilities	\$	4,500.00	\$ 3,401.49	\$ 4,500.00
4381C Fire System	\$	9,000.00	\$ 6,010.76	\$ 9,000.00
4381D Alarm System	\$	6,500.00	\$ 6,933.54	\$ 6,500.00
4381E HVAC	\$	8,500.00	\$ 3,035.45	\$ 5,000.00
4381F Janitorial Service & Supplies	\$	20,000.00	\$ 15,538.31	\$ 20,000.00
4381H Pest Management	\$	1,800.00	\$ 1,392.00	\$ 1,800.00
4382 Uniforms	\$	8,500.00	\$ 7,008.66	\$ 8,500.00
4383 Shop Supplies	\$	6,500.00	\$ 2,626.28	\$ 6,500.00
4383A Welding Shop & Supplies	\$	5,000.00	\$ 2,558.26	\$ 5,000.00
4383B Meter Shop & Supplies	\$	1,000.00	\$ -	\$ 1,000.00
4384 Vehicle Maintenance	\$	30,000.00	\$ 21,515.98	\$ 30,000.00
4385 Construction Equip. Maint.	\$	20,000.00	\$ 14,160.98	\$ 20,000.00



Byron Bethany Irrigation District  
PROPOSED 2023 BUDGET

4386 Fuel/Lube/Oil Tires	\$ 130,000.00	\$ 104,202.35	\$ 125,000.00
4386A Mileage Reimbursement	\$ 1,100.00	\$ 879.00	\$ 1,100.00
4386B Waste Oil Disposal	\$ 1,100.00	\$ 475.00	\$ 1,100.00
4387 Canal Fences	\$ 2,500.00	\$ -	\$ 2,500.00
4388 Rodent Control	\$ 2,000.00	\$ 1,490.38	\$ 2,200.00
4389 Right of Way Weed Control	\$ 40,000.00	\$ 8,692.40	\$ 30,000.00
4390 Weed Burning	\$ 4,000.00	\$ 1,058.72	\$ 4,000.00
4391 Aquatic Weed Control	\$ 270,000.00	\$ 185,029.76	\$ 270,000.00
4392 Road Maint. & Right of Way	\$ 60,000.00	\$ 13,180.00	\$ 20,000.00
4393 Water Quality Testing	\$ 5,000.00	\$ -	\$ 5,000.00
4394 Flow Meters Repairs	\$ 8,000.00	\$ 3,229.18	\$ 8,000.00
4395 Safety Supplies/Equipment/Boots	\$ 12,000.00	\$ 4,897.35	\$ 10,000.00
4396 Worker Safety Training	\$ 4,500.00	\$ 135.00	\$ 4,500.00
4397 Physical Exams/DOT/Drug Testing	\$ 3,000.00	\$ 1,481.48	\$ 3,000.00
4398 Engineering	\$ 215,000.00	\$ 201,309.76	\$ 215,000.00
4398C GSA Implementation	\$ 50,000.00	\$ (6,272.12)	\$ 25,000.00
4399 Continuing Education	\$ 1,500.00	\$ 402.55	\$ 1,500.00
4402 Permits/Licenses (CVPSA)	\$ 1,000.00	\$ -	\$ 1,000.00
4500 Propane Facilities	\$ 3,200.00	\$ 1,084.55	\$ 3,000.00
4502 Refuse/Disposal	\$ 5,500.00	\$ 2,999.75	\$ 4,000.00
4503 Bottled Water Service	\$ 4,500.00	\$ 3,844.92	\$ 4,500.00
<b>OPERATIONS &amp; MAINTENANCE</b>	<b>1,160,759.00</b>	<b>\$ 731,474.17</b>	<b>\$ 1,060,426.35</b>
<b>SALARIES O &amp; M LABOR</b>	<b>2022 Approved</b>	<b>Un-Audited 12/31/2022</b>	<b>2023 Proposed</b>
4337 Assistant General Manager	\$ -	\$ 69,230.80	\$ -
Engineering Manager			\$ 212,463.00
4338 O&M Employee Relations	\$ 1,500.00	\$ 643.36	\$ 1,500.00
4340A WWTF Chief Operator	\$ 32,000.00	\$ 20,995.00	\$ 35,100.00
4341 O&M Labor	\$ 938,070.40	\$ 510,557.17	\$ 1,103,024.00
4342 O&M Part Time Labor	\$ -	\$ 52,683.85	\$ -
4343 O&M Other Compensation	\$ 126,336.76	\$ 95,309.31	\$ 178,601.69
4344 Health Ins.	\$ 236,340.12	\$ 131,491.32	\$ 307,589.40
4345 Dental Ins.	\$ 4,492.80	\$ 2,995.20	\$ 5,616.00
4346 Vision Ins.	\$ 2,672.64	\$ 1,781.76	\$ 3,340.80
4347 Retirement (PERS)	\$ 150,000.00	\$ 72,263.51	\$ 400,000.00
4348 Worker's Comp.	\$ 40,000.00	\$ 29,929.82	\$ 35,000.00
4349 Medicare	\$ 12,228.42	\$ 10,765.76	\$ 19,705.31
4350 Social Security	\$ 60,838.76	\$ 45,350.10	\$ 82,080.99
4351 Life Insurance	\$ 3,613.92	\$ 1,742.30	\$ 5,082.48
4352 Incentive Pay-Longevity	\$ 6,300.00	\$ 5,711.78	\$ 6,600.00
4353 Incentive Pay-Pesticide License	\$ 1,800.00	\$ 1,392.92	\$ 1,800.00
4354 Overtime	\$ 115,000.00	\$ 108,508.65	\$ 115,000.00
4357 Employee Assistance Program	\$ 285.60	\$ 55.15	\$ 416.64
<b>TOTAL SALARIES O &amp; M LABOR</b>	<b>\$ 1,731,479.42</b>	<b>1,161,407.76</b>	<b>\$ 2,512,920.32</b>
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>	<b>\$ 4,356,738.42</b>	<b>\$ 3,654,888.81</b>	<b>\$ 5,087,849.16</b>



## RESOLUTION NO: 2023 - 4

### **A RESOLUTION OF THE BYRON-BETHANY IRRIGATION DISTRICT ADOPTING THE OPERATING AND CAPITAL BUDGET, CLASSIFICATION AND COMPENSATION PLAN, WAGE SCHEDULE, AND ESTABLISHMENT OF CONSUMPTIVE BASED WATER RATES AND OPERATION & MAINTENANCE CHARGES FOR CALENDAR YEAR 2023**

WHEREAS, the Board of Directors ("Board") of the Byron - Bethany Irrigation District ("District") held its public Board Meeting on February 21, 2023 regarding the *2023 Calendar Year Operations and Capital Outlay Budget, the Classification and Compensation Plan, the Employee Wage Schedule, and Establishment of Consumptive Based Water Rates and Operation & Maintenance Charges for Calendar Year 2023*; and

WHEREAS, at that time all persons, including members of the public, were given an opportunity to comment on the proposed *2023 Calendar Year Operations and Capital Outlay Budget, the Classification and Compensation Plan, the Employee Wage Schedule, and Establishment of Consumptive Based Water Rates and Operation & Maintenance Charges for Calendar Year 2023*; and

WHEREAS, the Board, after deliberating on any comments and presentations received on the *2023 Calendar Year Operations and Capital Outlay Budget, the Classification and Compensation Plan, the Employee Wage Schedule, and Establishment of Consumptive Based Water Rates and Operation & Maintenance Charges for Calendar Year 2023*, and after further reviewing the documents presented by District staff, considered adoption of the *2023 Calendar Year Operations and Capital Outlay Budget, the Classification and Compensation Plan, the Employee Wage Schedule, and Establishment of Consumptive Based Water Rates and Operation & Maintenance Charges for Calendar Year 2023*.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Byron - Bethany Irrigation District hereby approves and adopts the attached EXHIBIT 1 as the official budget for BYRON - BETHANY IRRIGATION DISTRICT for calendar year 2023, beginning January 1, 2023, and ending December 31, 2023, EXHIBIT 2 the *Classification and Compensation Plan*, EXHIBIT 3 the *Employee Wage Schedule for Fiscal Year 2023*, and EXHIBIT 4 *Establishment of Consumptive Based Water Rates and Operations & Maintenance Charges for 2023*; and

BE IT FURTHER RESOLVED that the attached Exhibits are adopted as if fully set forth herein this resolution.

PASSED AND ADOPTED at a Regular Meeting of the Governing Board of BYRON - BETHANY IRRIGATION DISTRICT held on February 21, 2023, by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

---

Tim Maggiore, Board President

ATTEST:

By: \_\_\_\_\_  
Ilona Ruiz, District Secretary (STATE OF CALIFORNIA)  
COUNTY OF CONTRA COSTA) ss.  
BYRON - BETHANY IRRIGATION DISTRICT

CERTIFICATION OF BYRON - BETHANY IRRIGATION DISTRICT RESOLUTION

I, Ilona Ruiz, District Secretary of the Byron - Bethany Irrigation District, do hereby certify that this is a true and correct copy of the original Resolution No. 2023-4 adopted by the Governing Board of Directors of the Byron - Bethany Irrigation District, California on February 21, 2023, which is now on file in my office.

Witness my hand and seal of the Byron - Bethany Irrigation District, California, this 21st day of February 2023.

---

Ilona Ruiz, District Secretary

## EXHIBIT 2

### BYRON - BETHANY IRRIGATION DISTRICT

#### CLASSIFICATION and COMPENSATION PLAN (Effective the first pay period beginning in January 2023) Final (revised 02-15-2023)

JOB CLASSIFICATION TITLE	POSITIONS	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
<b>WATER OPERATIONS</b>							
Operations & Maintenance Supervisor	1.0	48	\$56.67	\$59.50	\$62.48	\$65.60	\$68.88
Water Distribution Lead Worker	1.0	31	\$37.42	\$39.29	\$41.26	\$43.32	\$45.49
Water Distribution Operator III	2.0	26	\$33.13	\$34.79	\$36.53	\$38.36	\$40.27
Water Distribution Operator II	1.0	19	\$27.92	\$29.32	\$30.79	\$32.33	\$33.94
Water Distribution Operator I	3.0	12	\$23.55	\$24.72	\$25.96	\$27.26	\$28.62
	Vacant						
Laborer	Vacant	5	\$19.85	\$20.84	\$21.88	\$22.97	\$24.12
Construction Maintenance Lead Worker	Vacant	31	\$37.42	\$39.29	\$41.26	\$43.32	\$45.49
Construction Maintenance Worker III	2.0	26	\$33.13	\$34.79	\$36.53	\$38.36	\$40.27
Construction Maintenance Worker II	1.0	19	\$27.92	\$29.32	\$30.79	\$32.33	\$33.94
Construction Maintenance Worker I	1.0	12	\$23.55	\$24.72	\$25.96	\$27.26	\$28.62
	Vacant						
Fleet / Facilities Maintenance & Safety Coordinator	1.0	40	\$46.62	\$48.95	\$51.40	\$53.97	\$56.67
<b>MANAGEMENT &amp; ADMINISTRATION</b>							
General Manager	1.0	Wages	Paid	Per	Contract	Full	Time
Assistant General Manager	Future	Wages	Paid	Per	Contract	Full	Time
Engineering Manager – Water Operations	1.0 Proposed	60	\$75.94	\$79.74	\$88.73	\$87.91	\$92.31
Administrative Services Manager	1.0 Proposed	50	\$59.50	\$62.48	\$65.60	\$68.88	\$72.33
Senior Administrative Analyst or	1.0 Proposed	35	\$41.26	\$43.32	\$45.49	\$47.76	\$50.15
Administrative Analyst	-	28	\$32.33	\$33.94	\$35.64	\$37.42	\$39.29
Secretary	0.5	28	\$34.79	\$36.53	\$38.36	\$40.27	\$42.29
Accountant or	1.0	35	\$41.26	\$43.32	\$45.49	\$47.76	\$50.15
Senior Accounting Technician	-	28	\$34.79	\$36.53	\$38.36	\$40.27	\$42.29
Accounting Technician / Board Secretary	1.0	25	\$32.33	\$33.94	\$35.64	\$37.42	\$39.29
<b>Full Time Equivalent (FTE)</b>							
<b>TOTAL FTE POSITIONS</b>	<b>19.5</b>						



**EXHIBIT 3**  
**BYRON – BETHANY IRRIGATION DISTRICT**  
**WAGE SCHEDULE\***  
**3% COST OF LIVING ADJUSTMENT (COLA)**  
**EFFECTIVE THE FIRST PAY PERIOD BEGINNING IN JANUARY 2023**

<b>JOB CLASSIFICATION</b>	<b>STEP 1</b>	<b>STEP 2</b>	<b>STEP 3</b>	<b>STEP 4</b>	<b>STEP 5</b>
<b>WATER OPERATIONS</b>					
OPERATIONS & MAINTENANCE SUPERVISOR	\$ 58.37	\$ 61.29	\$ 64.35	\$ 67.57	\$ 70.95
(1.0 FTE) RANGE 48	\$ 4,669.58	\$ 4,903.05	\$ 5,148.21	\$ 5,405.62	\$ 5,675.90
	\$ 10,117.41	\$10,623.29	\$11,154.45	\$11,712.17	\$12,297.78
WATER DISTRIBUTION LEAD WORKER	\$ 38.54	\$ 40.47	\$ 42.49	\$ 44.62	\$ 46.85
(1.0 FTE) RANGE 31	\$ 3,083.47	\$ 3,237.64	\$ 3,399.52	\$ 3,569.50	\$ 3,747.97
	\$ 6,680.84	\$ 7,014.89	\$ 7,365.63	\$ 7,733.91	\$ 8,120.61
WATER DISTRIBUTION OPERATOR III	\$ 34.13	\$ 35.83	\$ 37.63	\$ 39.51	\$ 41.48
(2.0 FTE) RANGE 26	\$ 2,730.20	\$ 2,866.71	\$ 3,010.05	\$ 3,160.55	\$ 3,318.58
	\$ 5,915.44	\$ 6,211.22	\$ 6,521.78	\$ 6,847.86	\$ 7,190.26
WATER DISTRIBUTION OPERATOR II	\$ 28.76	\$ 30.20	\$ 31.71	\$ 33.30	\$ 34.96
(1.0 FTE) RANGE 19	\$ 2,300.93	\$ 2,415.98	\$ 2,536.78	\$ 2,663.61	\$ 2,796.79
	\$ 4,985.35	\$ 5,234.62	\$ 5,496.35	\$ 5,771.16	\$ 6,059.72
WATER DISTRIBUTION OPERATOR I	\$ 24.25	\$ 25.47	\$ 26.74	\$ 28.08	\$ 29.48
(3.0 FTE - VACANT) RANGE 12	\$ 1,940.31	\$ 2,037.32	\$ 2,139.19	\$ 2,246.15	\$ 2,358.45
	\$ 4,203.99	\$ 4,414.19	\$ 4,634.90	\$ 4,866.65	\$ 5,109.98
LABORER	\$ 20.44	\$ 21.46	\$ 22.54	\$ 23.66	\$ 24.85
(FUTURE) RANGE 5	\$ 1,635.23	\$ 1,716.99	\$ 1,802.84	\$ 1,892.98	\$ 1,987.63
(1.0 FTE - Vacant) RANGE 5	\$ 3,542.99	\$ 3,720.14	\$ 3,906.15	\$ 4,101.46	\$ 4,306.53
CONSTRUCTION MAINTENANCE LEAD WORKER	\$ 38.54	\$ 40.47	\$ 42.49	\$ 44.62	\$ 46.85
(VACANT) RANGE 31	\$ 3,083.47	\$ 3,237.64	\$ 3,399.52	\$ 3,569.50	\$ 3,747.97
	\$ 6,680.84	\$ 7,014.89	\$ 7,365.63	\$ 7,733.91	\$ 8,120.61
CONSTRUCTION MAINTENANCE WORKER III	\$ 34.13	\$ 35.83	\$ 37.63	\$ 39.51	\$ 41.48
(2.0 FTE) RANGE 26	\$ 2,730.20	\$ 2,866.71	\$ 3,010.05	\$ 3,160.55	\$ 3,318.58
	\$ 5,915.44	\$ 6,211.22	\$ 6,521.78	\$ 6,847.86	\$ 7,190.26
CONSTRUCTION MAINTENANCE WORKER II	\$ 28.76	\$ 30.20	\$ 31.71	\$ 33.30	\$ 34.96
(1.0 FTE) RANGE 19	\$ 2,300.93	\$ 2,415.98	\$ 2,536.78	\$ 2,663.61	\$ 2,796.79
	\$ 4,985.35	\$ 5,234.62	\$ 5,496.35	\$ 5,771.16	\$ 6,059.72
CONSTRUCTION MAINTENANCE WORKER I	\$ 24.25	\$ 25.47	\$ 26.74	\$ 28.08	\$ 29.48
(1.0 FTE - VACANT) RANGE 12	\$ 1,940.31	\$ 2,037.32	\$ 2,139.19	\$ 2,246.15	\$ 2,358.45
	\$ 4,203.99	\$ 4,414.19	\$ 4,634.90	\$ 4,866.65	\$ 5,109.98
FLEET / FACILITIES MAINTENANCE & SAFETY	\$ 48.02	\$ 50.42	\$ 52.94	\$ 55.59	\$ 58.37
COORDINATOR (1.0 FTE) RANGE 40	\$ 3,841.67	\$ 4,033.76	\$ 4,235.44	\$ 4,447.22	\$ 4,669.58
	\$ 8,323.62	\$ 8,739.80	\$ 9,176.79	\$ 9,635.63	\$10,117.41



EXHIBIT 3  
BYRON – BETHANY IRRIGATION DISTRICT  
WAGE SCHEDULE\*  
(CONTINUED)

JOB CLASSIFICATION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
<b>MANAGEMENT &amp; ADMINISTRATION</b>					
GENERAL MANAGER (1.0 FTE)	WAGES &	BENEFITS	PAID	PER	CONTRACT
ASSISTANT GENERAL MANAGER (FUTURE)	WAGES &	BENEFITS	PAID	PER	CONTRACT
ENGINEERING MANAGER – WATER OPERATIONS	\$ 78.22	\$ 82.13	\$ 86.24	\$ 90.55	\$ 95.08
(1.0 FTE) RANGE 60	\$ 6,257.68	\$ 6,570.56	\$ 6,899.09	\$ 7,244.05	\$ 7,606.25
	\$ 13,558.30	\$14,236.22	\$14,948.03	\$15,695.43	\$16,480.20
ADMINISTRATIVE SERVICES MANAGER	\$ 61.29	\$ 64.35	\$ 67.57	\$ 70.95	\$ 74.50
(1.0 FTE) RANGE 50	\$ 4,903.05	\$ 5,148.21	\$ 5,405.62	\$ 5,675.90	\$ 5,959.69
	\$ 10,623.29	\$11,154.45	\$11,712.17	\$12,297.78	\$12,912.67
SENIOR ADMINISTRATIVE ANALYST	\$ 42.49	\$ 44.62	\$ 46.85	\$ 49.19	\$ 51.65
(1.0 FTE - VACANT) RANGE 35	\$ 3,399.52	\$ 3,569.50	\$ 3,747.97	\$ 3,935.37	\$ 4,132.14
OR	\$ 7,365.63	\$ 7,733.91	\$ 8,120.61	\$ 8,526.64	\$ 8,952.97
ADMINISTRATIVE ANALYST	\$ 35.83	\$ 37.63	\$ 39.51	\$ 41.48	\$ 43.56
RANGE 28	\$ 2,866.71	\$ 3,010.05	\$ 3,160.55	\$ 3,318.58	\$ 3,484.51
	\$ 6,211.22	\$ 6,521.78	\$ 6,847.86	\$ 7,190.26	\$ 7,549.77
SECRETARY	\$ 35.83	\$ 37.63	\$ 39.51	\$ 41.48	\$ 43.56
(0.5 FTE) RANGE 28	\$ 2,866.71	\$ 3,010.05	\$ 3,160.55	\$ 3,318.58	\$ 3,484.51
	\$ 6,211.22	\$ 6,521.78	\$ 6,847.86	\$ 7,190.26	\$ 7,549.77
ACCOUNTANT	\$ 42.49	\$ 44.62	\$ 46.85	\$ 49.19	\$ 51.65
(1.0 FTE) RANGE 35	\$ 3,399.52	\$ 3,569.50	\$ 3,747.97	\$ 3,935.37	\$ 4,132.14
OR	\$ 7,365.63	\$ 7,733.91	\$ 8,120.61	\$ 8,526.64	\$ 8,952.97
SENIOR ACCOUNTING TECHNICIAN	\$ 35.83	\$ 37.63	\$ 39.51	\$ 41.48	\$ 43.56
RANGE 28	\$ 2,866.71	\$ 3,010.05	\$ 3,160.55	\$ 3,318.58	\$ 3,484.51
	\$ 6,211.22	\$ 6,521.78	\$ 6,847.86	\$ 7,190.26	\$ 7,549.77
ACCOUNTING TECHNICIAN / BOARD SECRETARY	\$ 33.30	\$ 34.96	\$ 36.71	\$ 38.54	\$ 40.47
(1.0 FTE) RANGE 25	\$ 2,663.61	\$ 2,796.79	\$ 2,936.63	\$ 3,083.47	\$ 3,237.64
	\$ 5,771.16	\$ 6,059.72	\$ 6,362.71	\$ 6,680.84	\$ 7,014.89
*TOTAL FULL TIME EQUIVALENT (FTE)					
APPROVED POSITIONS – 19.5	WAGES	PROVIDED	HOURLY	BI-WEEKLY	& MONTHLY



## EXHIBIT 4

**ESTABLISHMENT OF CONSUMPTIVE BASED  
WATER RATES AND OPERATION & MAINTENANCE (O&M) CHARGES FOR 2023**

**WHEREAS**, the Board of Directors of BYRON-BETHANY IRRIGATION DISTRICT has the authority to establish rates and charges for the operation of the DISTRICT;

**BE IT RESOLVED**, the Board hereby orders the following rates and charges for 2023:

- Byron & Bethany Agricultural Service Areas Agricultural Water Rate, with a minimum charge of one acre-foot per turn-on .....\$65.00 per acre-foot;
- Out of District Byron & Bethany Service Area Agricultural Water Rate ....130.00 per acre-foot;
- West Side Service Area Agricultural Water Rate, with a minimum charge of one acre-foot per turn-on.....\$85.00 per acre-foot;
- West Side Service Area Agricultural Water Rate (Detached Lands) .....\$115 per acre-foot;
- Out of District West Side Service Area Agricultural Water Rate .....\$170.00 per acre-foot;
- Industrial Raw Water Rate for sand-mining purposes, within the Byron Service Area.....\$95.00 per acre-foot;
- Wheeling Fees, both surface and groundwater all Service Areas .....\$65.00 per acre-foot;
- Annual Flat Rate Water Service Charge (Interruptible), within the Byron & Bethany Agricultural Service Areas, based on 2 acres or less .....\$120.00 per year;
- Annual Flat Rate Water Service Charge (Interruptible), within the West Side Service Area, based on 2 acres or less.....\$500.00 per year;
- Construction Water.....\$7.00 per unit (3500 gallons)  
Within the Central Valley Project Service Area the USBR & SLDMWA rates apply;
- Byron & Bethany Service Area Water Availability/Stand-by Charge.....\$8.00 per acre;
- West Side Service Area Water Availability/Stand-by Charge .....\$25.00 per acre;
- CVP water rates will be approved by separate resolutions.

- Municipal and Industrial Wholesale Water Rates for RWSA1 and RWSA2 will be approved by separate Resolutions.

**PASSED, APPROVED, AND ADOPTED** at a Regular Board Meeting of the BYRON-BETHANY IRRIGATION DISTRICT, Board of Directors on 21 February 2023 by the following vote:

Ayes:

Noes:

Abstained:

Absent:

---

Mr. Timothy Maggiore, President

Secretary's Certification

I, Ilona Ruiz, District Secretary of the Board of Directors of the Byron-Bethany Irrigation District, do hereby certify that the foregoing Resolution is a true and correct copy entered into the Minutes of the Regular Meeting of 21 February 2023, at which time a quorum was present, and no motion to amend or rescind the above resolution was made.

---

Ilona Ruiz, District Secretary





## BYRON-BETHANY IRRIGATION DISTRICT STAFF REPORT

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TO: THE HONORABLE PRESIDENT AND MEMBERS OF THE BOARD

FROM: EDWIN PATTISON, GENERAL MANAGER

DATE: FEBRUARY 21, 2023

SUBJECT: COST REIMBURSEMENT AGREEMENT FOR BBID PROJECT WORK  
PROVIDED TO DEVELOPMENT PROJECTS

---

### **RECOMMENDATION**

Staff recommends the Board of Directors to consider approving the resolution adopting a form cost reimbursement agreement for Byron-Bethany Irrigation District (BBID or District) work provided to development projects.

### **DISCUSSION**

As a result of development projects with the BBID service area, BBID frequently is asked to perform work to plan, review, and inspect various infrastructure projects. Such work necessitates BBID staff, legal counsel, engineering, and other third-party consultants. In the past, some or a portion of this work has not been invoiced or reimbursed to the District providing what may be considered a "gift of public funds."

The District desires to streamline the process and provide clarity to the process of negotiating and executing agreements for reimbursements of BBID's personnel time and expenditure of resources for developer project work. The attached reimbursement agreement meets this goal.

### **BACKGROUND**

N/A



**FISCAL IMPACT**

If approved, the reimbursement agreements will ensure BBID expenditures are reimbursed and the District made whole for providing services to development projects.

**ATTACHMENTS**

Resolution Adopting Form Cost Reimbursement Agreement



## RESOLUTION NO. 2023-7

A RESOLUTION OF THE  
BOARD OF DIRECTORS OF BYRON-BETHANY IRRIGATION  
DISTRICT ADOPTING FORM COST REIMBURSEMENT AGREEMENT  
FOR BBID PROJECT WORK PROVIDED FOR DEVELOPMENT PROJECTS,  
AND APPROVING FORM COST REIMBURSEMENT AGREEMENT FOR  
BBID PROJECT WORK

WHEREAS, as result of development within the Byron-Bethany Irrigation District ("BBID") service area, from time-to-time BBID is asked to perform certain work solely to facilitate the implementation and/or completion of development projects within its boundaries ("Project Work");

WHEREAS, such Project Work necessitates BBID staff, legal counsel, engineering, and other third-party consultants (collectively, "BBID Personnel") to expend time and/or additional related resources;

WHEREAS, the BBID Board of Directors ("Board") determines it is inappropriate for BBID's General Funds or any BBID Special Fund to cover the time and resources BBID Personnel expend performing Project Work;

WHEREAS, the District desires to streamline the process of negotiating and executing agreements for reimbursement of BBID Personnel's time and expenditure of resources for Project Work;

WHEREAS, the District specified the terms and conditions of such reimbursement, including requisite cash deposits, invoicing procedures for Project Work, as well as dispute resolution and indemnification provisions (among others), in the form Cost Reimbursement Agreement for BBID Project Work ("Form Agreement") attached hereto as **Exhibit A**;

WHEREAS, the Board understands that the Form Agreement does not specify certain terms, such as the duration, initial deposit amount BBID will hold in the Developer Holding Account (as defined in Form Agreement Section 3.2) against which BBID will bill invoices, and the minimum balance a developer must maintain in the Developer Holding Account;

WHEREAS, the Board prefers that the General Manager exercise his discretion to set such unspecified terms for each cost reimbursement agreement BBID executes or seeks to execute, based on his experience and reasonableness, as well as the size, scope, and/or duration of the project at issue, rather than specifying such amounts in the Form Agreement;

**WHEREAS**, by executing a cost reimbursement agreement, developers understand that all Project Work performed by BBID Personnel will be under the direction of BBID but at the developer's expense;

**WHEREAS**, BBID will track the time BBID Personnel spend performing Project Work (as specified in Form Agreement Sections 3.4 and 3.5), and such timesheets shall form the basis of the invoices that BBID remits to the developer; and

**WHEREAS**, except for work performed by BBID's third-party consultants, the hourly rate of compensation for BBID Personnel (by category) is provided in a rate schedule attached to this Resolution as **Exhibit B**;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of Byron-Bethany Irrigation District as follows:

1. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
2. The Form Agreement is in substantially the same form presented to the Board and on file with the Secretary to the Board.
3. The Board approves the Form Agreement.
4. The Board authorizes the General Manager to set the duration, initial deposit amount, and minimum Developer Holding Account balances based on his discretion, reasonability, experience, as well as the size, scope, and/or duration of the project for which the Form Agreement will be executed.
5. The General Manager, BBID staff, and General Counsel are authorized and directed to take all additional actions necessary or appropriate to carry out the intent of this Resolution and ensure that the costs for Project Work are not borne by BBID.

**PASSED, APPROVED, AND ADOPTED** at a regular meeting of the Board of Directors of Byron-Bethany Irrigation District on February 21, 2023, by the following vote:

Ayes:

Noes:

Abstained:

Absent:

---

Mr. Timothy Maggiore, President

Secretary's Certification

I, Ilona Ruiz, District Secretary of the Board of Directors of the Byron-Bethany Irrigation District, do hereby certify that the foregoing Resolution is a true and correct copy entered into the Minutes of the Regular Meeting of February 21, 2023 at which time a quorum was present, and no motion to amend or rescind the above resolution was made.

---

Ilona Ruiz, District Secretary

**EXHIBIT B  
TO RESOLUTION NO. 2023-7**

**RATE SCHEDULE FOR BBID PERSONNEL PERFORMING PROJECT WORK**

<b>DISTRICT STAFF</b>	<b>ENGINEER</b>	<b>CONSULTANT</b>	<b>ATTORNEY</b>
tbd	tbd	tbd	\$280-\$410



# BYRON-BETHANY IRRIGATION DISTRICT STAFF REPORT

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TO: THE HONORABLE PRESIDENT AND MEMBERS OF THE BOARD

FROM: EDWIN PATTISON, GENERAL MANAGER

DATE: FEBRUARY 21, 2023

SUBJECT: AGRICULTURAL LAND LEASE CONSIDERATION

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## **RECOMMENDATION**

Staff recommends the Board of Directors to consider both offers for leasing land surrounding BBID's Headquarters and provide direction.

## **DISCUSSION**

The Byron-Bethany Irrigation District (BBID or District) has received two proposals interested in leasing land surrounding the District's Headquarters. BBID owns approximately 76-acres of 'farmable' land surrounding the District Headquarters as identified in the attached map and proposed lease. In recent years, Mr. Paul Abbate has leased the land from BBID. The original proposed lease rate was \$125 per acre, but due to special circumstances, Mr. Abbate secured a compromise from BBID for \$60 per acre for the three lower fields and \$30 per acre for the parcel containing the hill (See attached email correspondence between Mr. Abbate and Ms. Kelley Geyer). Mr. Abbate is proposing to continue leasing the land at the current rate of \$60 per acre for the three lower fields and \$30 per acre for the parcel containing the hill.

Early this year, BBID received a lease proposal from Mr. Brian Oliveira. Mr. Oliveira proposes to lease the 57-acres of level land for \$200 per acre and \$50 per acre for the hill.

Due to the unique nature and history of agricultural land leases and BBID's land surrounding its Headquarters, staff is seeking Board direction.

### **BACKGROUND**

N/A

### **FISCAL IMPACT**

Assuming 57-acres of irrigable land for the level parcels and 25-acres for the hill parcels, the two proposals generate the following annual income:

	57-Acres	25-Acres Hill	Total Annual Revenue
Mr. Paul Abbate	\$60/Acre	\$30/Acre	\$4,1750
Mr. Brian Oliveira	\$200/Acre	\$50/Acre	\$12,650

### **ATTACHMENTS**

1. Draft Agricultural Land Lease
2. Map of BBID Lands Surrounding District Headquarters
3. Abbate BBID Ag Lease Proposal
4. Abbate-GEYER Email Communication Re Land Lease Rates
5. Oliveira BBID Ag Lease Proposal

# Agriculture Lease

---

Month X, 202X – Month X, 202X

[LESSEE NAME]

Byron-Bethany Irrigation District, As Landlord

7995 Bruns Road

Byron, CA 94514-1625



This is an Agricultural Lease Agreement ("Agreement"), dated as of [DATE], between Byron-Bethany Irrigation District ("Landlord"), a California Irrigation District, and [LESSEE NAME] ("Tenant"), a [individual/corporation/LLC/etc.].

Landlord is the owner of real property located in Contra Costa County, APN 001-041-034-8 (25 acres), 001-041-062-9 (20 acres), 001-041-061-1 (23 acres), consisting of more or less 57 irrigable acres (the "Property"). The actual parcel size is 75.82 acres.

Landlord and Tenant agree as follows:

**1. Lease, Term, and Rent**

- 1.1 **Lease.** Landlord leases to Tenant the Property for the use set forth in Section 2.1.
- 1.2 **Term.** Tenant has the right to use the Property for one year, starting on [DATE] and ending [DATE] ("Term").
- 1.3 **Rent.** The rent shall be \$(XXX AMOUNT TO BE DETERMINED) per irrigated acre on [XX IRRIGATED ACRES] acres per year. Tenant will pay rent in the following installments:
  - 1. First Installment due [DATE] \$XXXX
  - 2. Second Installment due [DATE] \$XXXX
  - \$XXXX

**2. Use and Operations**

- 2.1 **Tenant Use.** Tenant shall occupy and use the Property for the purpose of planting, growing, and harvesting of grain, forage crops, field and row crops.
- 2.2 **Good Farming Practices.** Tenant agrees to observe good farming and conservation practices in its use of the Property. Tenant will take care not to cause waste or damage to the Property or create a nuisance. Tenant is responsible for weeding, managing pests, preventing soil degradation, and irrigating responsibly.
- 2.3 **Maintenance.** Tenant agrees to maintain an environmentally safe Property, free of any known toxics, plastics, and debris not used in normal and customary farming practice, and to use agricultural insecticides, pesticides, herbicides and other applicable agricultural applications in a manner that fully complies with applicable law. Tenant also agrees to maintain sumps, ditches, and drains, which shall be the sole responsibility of Tenant. Additionally, Tenant agrees to maintain the Property and all equipment on the Property, and to ensure that the Property will be kept clear of debris, refuse, and inoperable equipment at all times.

- 2.4 **Disking.** The Property is in a state of active agricultural operation; therefore, at the option of the Landlord, the Tenant shall disk the Property when the Agreement is terminated.
- 2.5 **Compliance with Law.** Tenant will comply with all laws that are applicable to Tenant's operations on the premises, including without limitation environmental, labor and employment, and occupational safety laws.
- 2.6 **Entry by Landlord.** Tenant shall permit Landlord and its agents, employees, and assigns to enter the Property at all reasonable times, and to use the roads established on the Property now and in the future for the purposes of inspection, soil tests, surveying, oil/gas exploration, etc. Tenant shall be notified of any and all purposes prior to Landlord's entrance. Responsible parties shall compensate Tenant for any and all crop and field compaction damages.

### 3. Other Property Matters

- 3.1 **No Representations.** Landlord makes no representations or warranties to Tenant about the Property, including its suitability for Tenant's farming activities. Tenant is responsible for making Tenant's own inspection of farming conditions on the Property before entering into this Agreement. Tenant accepts the Property on an "as-is" basis as of the date of occupancy, subject to any easements, servitudes, rights of way, or other land rights.
- 3.2 **Assignment, Subleasing, and Licensing.** Tenant may not assign, sublease, or license all or part of the Property without Landlord's prior written approval. Landlord will not unreasonably withhold approval of such requests.
- 3.3 **Liens and Encumbrances.** Tenant will not incur, create, or assume any lien or encumbrance on any portion of the Property, including any mechanics' or materialmen's liens. Nothing in this section will prevent Tenant from entering into customary crop financing or other financial arrangements, or from granting security interests in Tenant's crops, inventory, equipment, supplies, and other assets.
- 3.4 **Taxes.** Tenant is responsible for all tax returns and payments arising from Tenant's occupation and use of the Property, including without limitation income, sales, and personal property taxes. Landlord will pay real property taxes on the Property.
- 3.5 **Sale by Landlord.** If Landlord should sell or otherwise transfer title to this Property, Landlord will require the transferee to recognize and take such Property subject to this Agreement. Tenant will recognize the purchaser as the owner.

### 4. Indemnification, Release, and Insurance

- 4.1 **Indemnification.** Tenant agrees to indemnify and hold Landlord and Landlord's respective directors, officers, employees, and agents

(collectively, "Landlord Parties") harmless against all claims, liabilities, losses, damages, expenses, and attorneys' fees arising out of or relating to the premise or to the activities of the Tenant's duties under this Agreement (see Insurance).

- 4.2 **Insurance.** Tenant will provide Landlord with a Certificate of Insurance with an endorsement naming Landlord, Byron-Bethany Irrigation District, as additional insured under a comprehensive general liability insurance policy. The policy should include the following or equivalent language: "Byron-Bethany Irrigation District, its Directors, Officers, Employees, Agents and Volunteers are named as additional insured with respects to general liability." Tenant will comply with Landlord's Certificate of Liability Insurance Requirement Criteria of Tenants on District Property, attached hereto as Exhibit A.

## 5. Termination

- 5.1 **Termination by Landlord.** Landlord may terminate this Agreement if Tenant fails to make a rent payment within [X] days of the date payment is due, or if Tenant breaches any provision of this Agreement and the breach continues for more than [TIME, i.e. 15 days] after Landlord gives Tenant written notice of the breach. If the breach cannot be cured within such [X] day period, Tenant will have an additional 30 days to attempt to cure the breach. Such termination will be effective [TIME, i.e., 10 days] after Landlord's delivery of a notice of termination to Tenant. Tenant must then leave, quit, and surrender the Property to Landlord. Tenant will remain liable for damages to the extent permitted by law. All of Landlord's rights and remedies under this Agreement are in addition to all rights, powers, and remedies given to Landlord at law or equity.
- 5.2 **Termination by Tenant.** Tenant may terminate this Agreement, effective [TIME, i.e., 60 days] after Tenant's delivery of a notice of termination to Landlord.
- 5.3 **Holdover.** This Agreement terminates at the expiration of the Term. Any continued occupancy by Tenant of all or a portion of the Property after the expiration of the Term will be construed by the parties as a month-to-month tenancy on the terms set out in this Agreement, cancellable by either party upon 30 days' written notice. Any holding over is not a renewal or extension of the Term of this Agreement.
- 5.4 **Surrender of the Property.** Upon termination of this Agreement, Tenant will surrender the Property in good order and condition, reasonable wear and tear excepted, and will remove all of Tenant's personal property at Tenant's expense.

## 6. General Provisions

- 6.1 **Entire Agreement.** This Agreement, together with Exhibit A hereto, comprises the entire agreement between Tenant and Landlord and supersedes all prior or contemporaneous written and oral agreements.



This Agreement may be amended only by a document signed by both Tenant and Landlord, reciting that it is an amendment to this Agreement.

6.2 **Severability; Waiver.** If any provision of this Agreement is held invalid or unenforceable, the other provisions will remain enforceable. The invalid or unenforceable provisions will be considered modified so that it is valid and enforceable to the maximum extent permitted by law. Any waiver under this Agreement must be in writing and signed by the party granting the waiver. Waiver of any breach or provision of this Agreement will not be considered waiver of any later breach or right to enforce any provision of this Agreement.

6.3 **Binding on Heirs.** This Agreement will be binding upon the heirs, executors, administrators, and permitted assignees or successors in interest of Landlord and Tenant.

6.4 **Notices.** Notices and consents given under this Agreement must be in writing and delivered by mail, hand, fax, or e-mail.

6.5 **Governing Law.** This Agreement will be governed by California law.

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[LESSEE NAME]

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Date

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Byron-Bethany Irrigation District

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Date



Edwin Pattison  
General Manager

7995 Bruns Road  
Byron, CA 94514-1625

**Exhibit A**  
**Byron-Bethany Irrigation District**  
**Certificate of Liability Insurance**  
**Requirement Criteria of Tenants on District Property**

Insurance - Provide District with Certificate of Insurance with endorsement naming Byron-Bethany Irrigation District as additional insured.

Annually; please include additional insured addendum.

Please use the following language for the description; *Byron-Bethany Irrigation District, its Directors, Officers, Employees, Agents and Volunteers are named as additional insured with respect to General Liability.*

General Liability \$2,000,000.00 per occur

Automobile Liability \$1,000,000.00 any auto per occur

Worker's Compensation and Employers Liability \$1,000,000.00 each incident

**Forms to be used**

Acord25 (2010-05) Certificate of Liability Insurance

Endorsement CG\_20\_10\_07 04

Endorsement CG\_20\_37 10\_01

**Hold Harmless** - Hold District Officers and Employees harmless.





### Legend

- Alameda Parcels
- Contra Costa Parcels

**BBID**  
January 2023

2/6/23

ED:

I WOULD LIKE TO PROPOSE LEAVING RENT AS IS FOR '23. I SHOULD BE ABLE TO HAVE A PROPOSAL TO YOU BY JULY TO INCREASE RENT FOR '24.

CONSIDERATIONS:

-THE HILL WILL NOT BE ABLE TO BE IRRIGATED DUE TO EXTENSIVE GOPHER DAMAGE TO DRIP TAPE.

-THE FIELD THAT SURROUNDS THE BBID OFFICE NO LONGER HAS AN IRRIGATION SUPPLY LINE. KELLEY SAID IT WAS REMOVED OR DESTROYED YEARS AGO. THEREFORE, IN ORDER TO IRRIGATE, THE WATER HAS TO BE PUMPED FROM THE CANAL, UP HILL, THROUGH A PORTABLE PIPELINE WITH A DIESEL BOOSTER PUMP.

-THE RANCH HAS VERY LIMITED DRAINAGE SO THE IRRIGATOR MUST BE VERY ATTENTIVE SO THAT THE ADJACENT ALMONDS DON'T GET FLOODED.

-IF YOU DECIDE TO RENT TO ANOTHER GROWER FOR '23, I WILL MOST LIKELY BE UNABLE TO REMOVE THE DRIP TAPE IN TIME FOR A CROP TO BE PLANTED. DEPENDING ON THE WEATHER.

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT ME AT 209-470-5637.

THX, PAUL

**From:** [Paul Abbate](#)  
**To:** [e.pattison@bbid.org](mailto:e.pattison@bbid.org)  
**Subject:** Fw: BBID Lease  
**Date:** Thursday, January 5, 2023 11:14:49 AM

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----- Forwarded Message -----

**From:** Kelley Geyer <k.geyer@bbid.org>  
**To:** 'Paul Abbate' <paulabbate1@yahoo.com>; 'Rick Gilmore' <r.gilmore@bbid.org>  
**Sent:** Monday, December 21, 2020, 12:12:58 PM PST  
**Subject:** RE: BBID Lease

Paul,

We will accept your proposed per acre cost for the one-year term. I will draw up a new on-year lease for your signature.

Kind regards,

Kelley

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**From:** Paul Abbate <paulabbate1@yahoo.com>  
**Sent:** Saturday, December 19, 2020 1:59 PM  
**To:** Rick Gilmore <r.gilmore@bbid.org>  
**Cc:** k.geyer@bbid.org  
**Subject:** BBID Lease

Hi Rick:

I hope all is well. I believe the lease is up on the farm land on Bruns Rd. Unfortunately, when I signed the lease I was unaware of the the challenges that I would face farming the property.

1. I didn't realize how windy it would be and how bad the wind would affect the tomatoes.

2. I didn't realize how bad the gopher problem would be in the alfalfa. I have put thousands of dollars into the gopher control and I just can't seem to keep up with them. In some cases they will chew the drip tape in 3-4 places within just a 10 foot area. (As you know we have had to abandon the drip irrigation in the two north fields.) Flood irrigation is another challenge because of limited drainage. Although, I think we have figured it out.



3. I didn't realize the enormity of the squirrel population on Oliveira's land. It seems his operation provides a perfect habitat for reproduction. Fortunately, Oliveira so far has allowed me access to his property to poison the squirrels.

4. I had hoped the land would have been more productive. I think the culprit is low soil levels of Phosphorus and Potassium. At lease that is what the soil tests confirm. This can be remedied, but is very expensive.

These factors, along with the expensive water have made it impossible for me to even break even.

I would like to propose:

1. 1 year lease.

2. \$60/ac. for the 3 lower fields. \$30/ac. for the hill.

3. At the end of 2021 we can re-evaluate to see if it works for both parties.

Sorry, but I am caught between a rock and a hard place.

Let me know your thoughts. Have a wonderful Christmas.

Sincerely, Paul Abbate

**From:** [Brian Oliveira](#)  
**To:** [e.pattison@bbid.org](mailto:e.pattison@bbid.org); [Michelle Oliveira](#)  
**Subject:** RE: Draft Lease for Review  
**Date:** Wednesday, January 11, 2023 9:55:59 AM

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Hello Ed,

I reviewed the attached lease which all looks very standard . I would like to take over the properties as is without the former tenant discing anything . my offer when it comes to rent would be as follows :

57 acres of irrigated land - \$200 per acre per year  
Hill ground - \$50 per acre per year

The reason for these prices are because the hill will probably just be a seasonal winter crop . I may try to install a wheel line if the numbers make it worth it. Honestly since I do not own a wheel line at this time it probably would not work out numbers wise. Hence the treating it as a dry field area. The irrigatable ground is in ruff shape from the last tenant so it is going to take some work in the form of nutrients and soil health to get the ground working properly again and also I will need to install a pump and use a large amount of fuel to pump water to the top side of the field along the driveway .Lastly the former tenant installed a lot of drip tape in all the fields that eventually is going to make for a big mess that I will have to work on cleaning up and removing as much as possible . those are all added expenses that I put into my price offering .

The last thing that I did not see on the lease is a time frame I would like to get a 5 year lease to help with the reimbursement of the investments I will be making to the properties .

If you have any questions or concerns, please feel free to email me or call anytime and thank you for the opportunity.

Brian Oliveira

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**From:** e.pattison@bbid.org <e.pattison@bbid.org>  
**Sent:** Monday, January 9, 2023 5:42 PM  
**To:** Brian Oliveira <boliveira@oliveiraenterprises.com>  
**Subject:** Draft Lease for Review

Brian, per our recent discussion and your interest in leasing BBID land for agricultural uses, I am attaching a draft lease for your review.

Please provide me your proposal we discussed via email and if you have any questions, issues, or concerns with the attached lease.

Thanks

Ed-

**Edwin Pattison** General Manager

Byron-Bethany Irrigation District | Byron Sanitary District

**Phone** 209-835-0375 **Mobile** 209-968-4436

**Web** [www.bbid.org](http://www.bbid.org) **Email** [e.pattison@bbid.org](mailto:e.pattison@bbid.org)

7995 Bruns Road, Byron CA 94514-1625



# J Comm, Inc.

## SUMMARY REPORT

### Byron-Bethany Irrigation District

January 2023

#### PROJECT: Manage BBID Website

- Updated Board section of website with new photos
- Performed site maintenance and updates

Project Status: Ongoing

#### PROJECT: News & Social Media

- Managed BBID Twitter & Facebook pages
- Monitored social media accounts of water districts and media outlets

Project Status: Ongoing

#### PROJECT: BBID Legacy document

- Reviewed project outline; met with team to discuss planned project approach

Project Status: In Progress

#### PROJECT: Kelley Geyer

- Prepared video for Kelley Geyer memorial

Project Status: Complete



# J Comm, Inc.

PROJECT: ACWA Conference & Committee Meetings


- Attend Monday Morning Lobby Group, Agricultural Committee, and Communications Committee meetings as needed

Project Status: Ongoing

Report Submitted by: Nick Janes

Date: 2/1/23

 630.915.6493  
 [nick@jcomminc.com](mailto:nick@jcomminc.com)

 3031 Stanford Ranch Rd.  
Ste. 2, #218  
Rocklin, CA, 95765

[www.jcomminc.com](http://www.jcomminc.com)